



Members Present: Ron Gifford, Nikki Brauer, Christine Bruckner, Rachel Caracci, Megan McCann, Kevin Goffard, Amanda Papinchock, Melanie Schaafsma, Susan Woollen, Julie Navickas, Amelia Noel-Elkins, Elizabeth Chupp, Hope Fine

Members Excused: Rachel Kobus, Kris Harding, Stephanie Duquenne, Zach McDowell, Heidi Verticchio

Speakers / Guests Present:

- **Chuck Scott**, Interim Associate Vice President – Facilities Management, Planning, and Operations – *(Steering Team chair)*
- **Katy Killian**, Assistant Vice President – Student Affairs
- **Cheryl Fogler**, Assistant Director, Planning – Planning, Research, and Policy Analysis

The Master Plan is helping to identify and prioritize recommended actions concerning the upkeep and construction of facilities related to instruction, research, academic support, campus life, athletics, and administration, as well as the character and image of campus. Chuck passed out the Master Plan brochure which consists of 67 recommendations. He also passed out a document listing these recommendations and what category they currently fit into. The categories are “in-progress”, “under consideration”, and “not under consideration at this time.” President Dietz asked them to look at what has been completed, what’s in progress and what future projects to focus on. The Master Plan is a twenty year plan and they are halfway through. They are currently gathering information from different groups, putting a draft report together and in the spring they will come back and tell us where they are at and provide additional feedback. In July of 2019 they will make a presentation to the Board of Trustees. There is an online survey on the Master Plan website page. Please urge others to complete that survey.

There are three questions they are looking for feedback on.

- **Of the recommendations that are “in-progress”, “under consideration”, and “not under consideration at this time,” what should the University’s focus be in the next five to ten years?** This helps them to establish priorities.
- **Of the recommendations that are “in-progress”, “under consideration”, and “not under consideration at this time,” what modifications are necessary in the next five to ten years to meet physical and environmental needs of the university?** This helps provide them with the scope of work.
- **What additional recommendations do you have to transform the physical environment of Illinois State University?** This helps to identify what was not identified back in 2010 based on new or changing needs.

Chuck opened up these questions to the Council Members for discussion and feedback. The Fine Arts Complex was brought up as a priority. Milner and Williams were also mentioned. It was stated that anything academic related to what the students’ needs are would be a priority and what we can offer them. Chuck mentioned that some things that were not part of the Master Plan in 2010, but are trending now are an engineering facility and a multicultural center. The BBC had some work completed in 2018, so they are not going to be demolishing that building now. Some other things brought up were more spaces that are health promoting as well as more gateways to campus.

1) Review of Agenda

2) Approval of Minutes

A motion to approve the minutes by Nikki Brauer, seconded by Liz Chupp. The minutes were unanimously approved.

3) Chair Remarks – Ron Gifford

Ron consulted with the Executive Committee in regards to retaining Bridget Reeland as our parking representative on the Parking Advisory Committee. We have re-appointed Bridget Reeland. Sean Johnson is our other representative. Ron is meeting with the President next week.

4) Treasurer’s Report - Heidi Verticchio

Our balance is \$2,000.

5) Human Resources Report - Melanie Schaafsma

She spoke with Lisa Mason about the College of Education Dean search. This is now open. Please send any candidate nominations to Lisa.

6) Committee / Representative Reports:

- **Academic Senate** – Amelia Noel-Elkins
The Civic Action Plan was endorsed by the Senate with one dissenting vote. The Administrative Affairs and Budget Committee discussed University policy sections 2.1.16 (TB for International students), 2.1.3 (Medical entrance requirements), and 2.1.4 (Hep B). Some proposed changes will come forward soon.
- **Campus Communications Committee** – Liz Chupp – No Report
The next Board of Trustees meeting is next Friday. They are in the letter writing process now. On Monday they held a brainstorming meeting about what to include in the letter. Some items they came up with include: thanking the President for salary increases, homecoming and Redbird Rising Campaign, Bone Student Center project updates, school street pantry, and the Redbird Adventure Center. There are many good things to report on. Liz will be meeting with the President on Monday to get his approval.
- **Foundation** – Christine Bruckner – No Report
They have a board meeting on Friday. The campaign has reached over 125 million dollars. They have 20 months left in the campaign.
- **Awards** – Rachel Caracci
Everything went out a couple weeks ago. Please urge others to nominate someone or they can self-nominate. She has not received any nominations.
- **Elections** – Amanda Papinchock – No Report
- **Programming** – Stephanie Duquette
 - **Socials:**
 - 10/26 – 8 Bit
 - 11/30 – Jesse’s Grill
 - December – possibly partner with Civil Service for hot cocoa and cookie bar in the BSC for all staff
 - 1/25 – Medici’s
 - 2/22 – Joe’s Pub (Shoppes at College Hills Mall)
 - 3/29 – Gill St.
 - 4/26 – White Oak Brewery
 - 5/31 – Flingers
 - 6/28 – Pub II
 - 7/26 – Hyatt Rooftop
 - **Service Updates:** Christine Bruckner
 - **Upcoming Service Event:** November 8th from 5:00 pm – 7:00 pm at Midwest Food Bank. After October 31st if you can no longer attend, please notify Stephanie.
 - **Make card for hospital patients during the October 25th meeting?** After a short discussion on when would be the best time to make the cards, it was decided we would wait until January to move forward with this.
 - **Staff volunteer opportunity to help out during Habitat for Humanity’s annual “Trick or Treat for Change” philanthropy event the evening of October 31st.** There are a variety of job opportunities and shifts available. More info and the form to sign up can be found here: https://forms.illinoisstate.edu/forms/tot_volunteer_2018
 - Stephanie is going to organize the holiday helper.
- **Communication** – Rachel Kobus – No Report
- **Scholarship** – Heidi Verticchio – No Report

7) New business

- Homecoming: There are a few people who are able to help pass out bags. She will send out an email this afternoon with more information.
- Ron inquired about the link on our website page for employee discounts. He is going to reach out to Rachel Kobus to see if we can update our homepage by changing the banner and moving the employee discount button elsewhere on the homepage.
- Susan Wollen did some research about other models of shared governance. She will compile further information and make a presentation on her findings.

8) Adjournment

A motion to adjourn the meeting by Rachel Caracci, seconded by Amelia Noel-Elkins. The motion was unanimously approved.

Next Meeting: Thursday, October 25th

Respectfully Submitted:

Megan McCann

10/12/18