

Illinois State University  
**Administrative/Professional Council**  
1:15 – 3:00 pm; Thursday, October 27, 2016  
Spotlight Room, BSC

**AGENDA**

Greg Diller, Heidi Verticchio, Jamie Neville, Susan Woollen, Rachel Kobus, Hope Fine, Christine Bruckner,  
Ron Gifford, Nikki Brauer, Melanie Schaafsma, Tara Hjalmsquist, Hannah Mesouani  
Excused Absent: Rachel Carracci, Zach McDaniel  
Unexcused: Aaron Von Qualen

- I. Review of Agenda
- II. Approval of Minutes **minutes approved by council**
- III. Chair Remarks – Ron Gifford **meeting with President next Monday; President Dietz will be at our next meeting, the 10<sup>th</sup>. If you have questions forward them to Ron by the end of the day on Friday the 4<sup>th</sup> to give plenty of time to send them to President Dietz.**
- IV. Treasurer's Report **no update, budget has remained consistent**
- V. Committee/Representative Reports
  - a. HR Updates – Melanie Schaafsma **no updates**
  - b. Academic Senate – Nikki Brauer **Senate met last night; FY18 Operating and Capital funding request to the State of Illinois was reviewed with group; Cultural Responsive Conference was held earlier in the week and was well received; BOT retreat will take place next week in Chicago, VP LJ commented on the Black Lives Matter rally that was held last week and how it was well received; Greek Life Task Force is being pulled together and will meet starting Nov-mid-May. Students, alumni, Faculty and staff will sit on this committee; Housing is working on a Master Plan based on needs of the campus and will take about 12 months; Transportation issue and how Shelbourne area was effected with the change; Civil Service Constitution change was approved; Planning and Finance subcommittee is looking at revamping their objectives and goals**
  - c. Campus Communications Committee –Heidi Verticchio **letter to BOT was comprised and it will be sent out post the BOT meeting**
  - d. Foundation – Christine Buckner
  - e. Awards – Rachel Caracci
    - **Postcard will be sent to print tomorrow and out a week from Friday I have connected with CS Council and Team Excellence about the postcard. That will be going out in the mail next Friday. Team Excellence now has a point person, which is Alan Lacy.**
    - **I will be connecting with Rachel K. about putting something in the newsletter and also with Media Relations to promote.**
    - **The award updates and nomination forms are ready to go! Please feel free to pass the word on to anyone who is interested in nominating a colleague.**
    - **The deadline will be Friday, December 2.**
    - **Since Emily is no longer in AP Council, I am looking for one more individual who would be interested in serving on the awards committee. Please let me know if you are interested.**
  - f. Elections – Greg Diller **VP for Finance and Planning search committee names were voted on and sent committee**
  - g. Programming – Stephanie

- i. Save the date for Socials 4:30pm unless stated otherwise: 10/28 Medici; 12/16 Swingers-Festive Holiday Attire contest; 1/27 Maggies; 2/24 Firehouse; 3/31 Cheeks; 4/28 Western Tab and May 19<sup>th</sup> Pub II
- ii. Krispy Kreme Fundraiser update 100 dozen sold; \$806 was made with netting \$228 to each council for scholarships
- iii. Brown Bag updates we need to invite VP LJ to committee before a brown bag and Tara will move forward with a November brown bag on the new Queer Studies minor
- iv. Service Opportunities-Christine
- h. Communications—Rachel Kobus
  - i. Newsletter ideas
  - ii. A/P Spotlight A A/P will be featured in each newsletter starting in November
- i. Scholarship – Heidi Verticchio no report

VI. New business

- a. Faculty/Staff dancing with the stars is looking for teams by Wednesday November 2<sup>nd</sup> and theme is Disney and Hannah will sign us up
- b. Networking Live next Wednesday the 2<sup>nd</sup> at 5:00pm. If you are interested in attending, please let Stephanie Duquette know at [sadugue@ilstu.edu](mailto:sadugue@ilstu.edu)
- c. Our homework is to meet with one or two APers who may not know about the council and introduce them to the council

VII. Adjournment Jamie first motion to adjourn, Heidi 2<sup>nd</sup> all approved

NOTE: If you cannot attend the meeting, please contact Ron at 8-8298 or [rmgiffo@IllinoisState.edu](mailto:rmgiffo@IllinoisState.edu)