

Illinois State University  
**Administrative/Professional Council**  
1:15 – 3:00 pm; Thursday, October 15, 2015  
Spotlight Room, Bone Student Center

**AGENDA**

- I. Review of Agenda
- II. Approval of Minutes  
Approved by Greg; Second Rachel
- III. Chair Remarks – Alex Skorpinski None
- IV. Committee/Representative Reports
  - a. HR Updates – Melanie Schaafsma Still waiting on over a 1,000 F/S ins audit still out;
  - b. Academic Senate – Nikki Brauer Senate packet was distributed
  - c. Campus Communications Committee – Ryan Denham The report will include 3 things: uncertainty and lack of urgency around budgets, a congratulations about class size and new 5 million grant and tech concerns; Coffee hour is 9am next Friday and will feature Frank Beck
  - d. Foundation – Beth Keegan
  - e. Awards – Rachel Caracci Changes to the website has been completed and this year all forms are online and submission is an all online process; postcard to F/S will go out the week of 10/26 and a Relay will follow as a reminder; submissions will now be 12/4 to fall in line with Team Excellence
  - f. Elections – Emily Vigneri A rep for the AVP for Research and Graduate Studies was selected: Ron Gifford
  - g. Programming –
  - h. Communications—Matt Keegan and Stephanie Duquette continue to send items for newsletter
  - i. Scholarship – Ron Gifford Recipients will be recognized at the F/S luncheon next week
- V. New business
  - a. Homecoming Bags and Festivities-Rachel 1000 Bags ordered and will arrive next week
  - b. Children’s Holiday Party up for voting is an additional \$350 to cover the cost of Horton Fieldhouse
  - c. Krispy Kreme-Stephanie will reach out to Lois
- VI. Adjournment James first; Ken Second

NOTE: If you cannot attend the meeting, please contact Alex at 8-7108 or [ajskorp@ilstu.edu](mailto:ajskorp@ilstu.edu).