

Illinois State University
Administrative/Professional Council
1:15 – 3:00 pm; Thursday, December 11, 2014
Founders Suite, Bone Student Center

Present: Alex Skorpinski, Stephanie Duquenne, Susan Woollen, Matthew Murray, Greg Diller, Ken Fansler, Beth Keegan, Matt Keegan, Jamie Wood, Emily Vigneri, Ron Gifford, Nikki Brauer, Heidi Verticchio

AGENDA

- I. Review of Agenda
- II. Chair Remarks – Alex Skorpinski
 - a. Meeting with President Dietz
 - i. Discussed concerns about working over employees working over Christmas break.
 - ii. State of the Illinois budget
 - 1. Rescission coming up based on Rauner’s plan, but the University has been planning on this. More of the effects will be felt next year.
 - 2. Former president, Dr. Al Bowman, has been selected to serve on Gov-elect Rauner’s transition team.
 - b. Capital Planning Meeting
 - i. Athletics
 - 1. Completed: soccer field, Legends Room, locker rooms, west-side Hancock press box, blinds in Hancock.
 - 2. Needs: Roof of Redbird Arena, outside track, floor of Hancock/Horton, field surfaces
 - ii. Approval for demolition of Southside and Rambo
 - iii. Wireless project throughout the campus
 - iv. Campus lights
 - v. Leak in the Alumni Center
 - c. A/P Executive Board Meeting with Human Resource
 - i. Desk Audits from HR and State University Civil Service System (SUCSS)
 - 1. ISU HR has no control over what is said
 - 2. Randomness of the sample audits
 - ii. Civil Service Executive Board meets with the Auditors
 - 1. Possibly check about A/P chair attendance of those meetings
 - iii. SUCSS is meeting with Vice President Alt
 - iv. Administrative Technologies Break Hours
 - 1. It is a department’s right to assign project work
 - 2. Of the days that are worked during Administrative closure, those days must be repaid.
- III. Committee/Representative Reports
 - a. HR Updates – Melanie Schaafsma
 - i. Time Sheets are due December 12
 - ii. Reminder to remind others about keeping addresses up to date in system so that tax information is sent to the appropriate place.
 - iii. State Civil Service System auditors come in January
 - b. Academic Senate – Nikki Brauer
 - i. See attached notes
 - c. Campus Communications Committee – Matthew Murray-No Report
 - d. Foundation – Beth Snyder

- i. Met with consultant for campaign
 - e. Awards – Rachel Caracci-Alex Skorpinski
 - i. Emerging Leader-LB Lyons
 - ii. Distinguished Service
 - 1. Kirk Hynes
 - 2. Lynn Steffens
 - 3. Kris Harding
 - f. Elections – Emily Vigneri
 - i. Vice President of Advancement Names submitted:
 - 1. Rachel Calhoun
 - 2. RC McBride
 - 3. Joy Hutchcraft
 - 4. Liz Adams
 - 5. Cory Schultz
 - g. Programming – Stacey Mwilambwe
 - i. Volunteers needed for Holiday Party for coat check and bounce house
 - h. Communications—Matt Keegan and Stephanie Duquenne
 - i. Create a calendar on Google Docs
 - ii. Highlight Facebook events
 - iii. Spotlight on Administrative/Professionals
 - i. Scholarship – Ron Gifford-No Report
- IV. Discussion Items
 - a. Do we need/want more representation on Faculty Senate?
 - i. Ron suggested crafting a document to the president articulating concerns of A/P members on search committee. This was seconded by Susan Woollen
 - b. Esprit de Corps
 - i. Soemer Simmons-nominated by Matthew Murray, seconded by Ron Gifford
 - ii. Passed unanimously
- V. Adjournment
 - a. Motioned by Heidi Verticchio, seconded by Ron Gifford.

NOTE: If you cannot attend the meeting, please contact Alex at 8-7108 or ajskorp@ilstu.edu.