

Illinois State University  
**Administrative/Professional Council**  
1:15 – 3:00 pm; Thursday, January 14, 2016  
Spotlight Room, Bone Student Center

**AGENDA**

Alex Skorpinski, Emily Vigneri, Aaron Von Qualen, Rachel Caracci, Susan Woollen, Greg Diller, Matt Keegan, Nikki Brauer, Ron Gifford, Heidi Verticchio, Maureen Roach, Ryan Denham, Stephanie Duquette, Melanie Schaafsma

- I. Review of Agenda
- II. Approval of Minutes Rachel 1<sup>st</sup>, Greg 2<sup>nd</sup>
- III. Chair Remarks – Alex Skorpinski Dean search for MCN has completed phone interviews with on campus interviews taking place first week of February; AVP of Admin Tech on campus interviews taking place on campus next week-Tues and Thursday and then the following week, Tues and Thursday; Alex will be presenting to the Provost and deans on what AP has been up to
- IV. Treasurer’s Report not in attendance/no update
- V. Committee/Representative Reports
  - a. HR Updates – Melanie Schaafsma not in attendance/no report
  - b. Academic Senate – Nikki Brauer senate will meet next week
  - c. Campus Communications Committee – Ryan Denham committee will regroup to prepare BOT report for the 2/19 BOT meeting
  - d. Foundation – Christine Buckner not in attendance/no report
  - e. Awards – Rachel Caracci selection esprit de corps award needs to take place: Maureen Smith nominated, approved by council  
Secret word: budget
  - f. Elections – Emily Vigneri 2016 elections are approaching in April and will open up april 1; Emily and Stephanie will pull together a brown bag with the topic of “AP Council 101”
  - g. Programming – Upcoming socials: Jan. 29 Marriott, Feb. 26 Maggies, March 25, Stave, April 29 Medici, May 20, Pub; June 24<sup>th</sup> Cherry Berry
  - h. Communications—Matt Keegan and Stephanie Duquette Newsletter will have socials in it, award announcements in it; last Monday in January it will get sent out
  - i. Scholarship – Ron Gifford no report
- VI. New business
- VII. Adjournment Emily 1<sup>st</sup>; Nikki 2<sup>nd</sup>

NOTE: If you cannot attend the meeting, please contact Alex at 8-7108 or [ajskorp@ilstu.edu](mailto:ajskorp@ilstu.edu).