

Illinois State University
Administrative/Professional Council

1:15 – 3:00 pm; Thursday, January 25, 2007
Student Services Building, Room 375

Council members present: Nikki Brauer, Mark Vegter, Rick Olshak, Maureen Smith, Debbi Lamb, Becky Menzter, Pam Cooper, Jerry Abner, Amy Roser, Teri Farr, Steve Klay, Rachel Calhoun

Ex-officio members present: Larry Lyons, Mboka Mwilambwe, Stacy Ramsey, Derek Story

I. Approval of minutes - Approved as submitted

II. Chair's remarks – Steve Klay

Klay is working on scheduling the Chair's regular meetings with President Bowman. The Educating Illinois Task Force is sending out members to meet with various campus groups to solicit feedback for Educating Illinois over the next few weeks. Klay also announced an invitation from Provost Presley to attend the budget meetings for each college which will take place Tuesday March 20th and March 21 from 9 to 11 in STV 401.

III. Committee/Representative Reports

- Awards – Rachel Calhoun - Distinguished service awards recipient has been determined. Espre de Corps also has been determined, awards to be received during Founders Day Convocation.
- HR Liaison – Derek Story - AP performance appraisals will be moved to April 1, from last year's date of April 30th. Notification will be sent to Directors, Chairs, Deans, etc on Feb 1 regarding AP performance Appraisals.
- Foundation – Larry Lyons - Foundation Board meets on Feb 3. - CCC – Stacy Ramsey - Distributed the letter read at the last Board of Trustees on behalf of the AP Council. The next BOT meeting is on February 16.
- Academic Senate – Mboka Mwilambwe – See Senate report.
- Scholarship – Debbie Lamb - Questions regarding the amount of money and how it would be distributed were raised and discussed. The money comes from the ISU Foundation. The Foundation board needs the process, guidelines, etc for how scholarship recipients will be determined.

IV. Business/Discussion Items

- **Brown Bag Series** – Council agreed to continue the Brown Bags for the spring. Various topics were discussed, including follow up to some of the topics from fall’s Brown Bag discussion. Benefits Fair is scheduled for May 1. Nikki Brauer, Maureen Smith, Amy Roser, and Becky Menzter have volunteered to work on the organizing the series for the spring. The committee will work out the details of the sessions.
- **A/P Council Elections** - Call for committee members. Rick Olshak and Rachel Calhoun volunteered for the elections committee.
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V. Adjournment

Motion for adjournment by Maureen Smith and seconded by Pam Cooper