



Members Present: Shannon Darling, Amke De Boes, Jeff Helms, Derek O'Connell, **Melissa Ramirez-Osorio**, Amy Secretan, Kara Snyder, Derek Story, Kate Weiser

Members Excused: Kate Boutilier, Mike Regilio, Nikki Brauer, Katy Strzepek

Members Joining via Zoom: Marci Rockey, Mandy Webster, Wilma Bates, Heidi Verticchio

Guests Present:

Andy Newton, Athletics

Chris Roberts & Angela Engel, PRPA, University Strategic Planning Process (1:15 – 1:45 p.m.)

Speakers:

1) **Approval of Agenda**

- **Motion by Derek O, second by Jeff. Motion was unanimously approved.**

2) **Approval of Minutes**

- **Motion by Jeff, second by Kara. Motion was unanimously approved.**

3) **New business**

- **Agenda items for AP and CS Chairs Meeting with President Tarhule (standing item)**
 - **Incident (prank) in the WGS class – communication of events, when incidents happen what should the response be in order to inform but not excite.**
 - **In Housing alerts are issued when someone who shouldn't be there is present, so could something similar be implemented for classrooms?**
 - **Similar email messaging has been used in the past when incidents have happened on campus, follow up has been that it happened and what kind of response, why did that not happen with this? Not everyone has Facebook/social media to get updates.**
 - **Rumors fueled confusion and a lack of official communication led to other classes being cancelled out.**
- **University Strategic Planning Process (Chris Roberts & Angela Engel, PRPA)**
 - **Jeff will abstain from voting on this issue since he will also vote in Senate.**
 - **A motioned to approve the presented version of the new strategic plan was made by Shannon, second by Kara – motion was passed unanimously.**

4) **Old business (2023-2024 List)**

Brainstorming Topics List (On-going)

- Staff compensation/salary (salary compression, equity, and counteroffers)
- Review of Master Plan
- Pedestrian safety
- Town/Gown assessment
- Faculty/staff release time policy for civic engagement
- Connected issues relating to visibility, communication, programming
- Develop systemic process for programming events
- Advanced planning and sharing of ideas across divisions for flexible work in summer months
- Staff Survey results
- AP/CS Council Merger

5) **Chair Remarks** – Amy Secretan

- **Reimagined Founding/Founder's Day** – Amy was invited to participate in a committee to reimagine Founder's Day/The Founding. Initial meeting was Tuesday, lots of ideas thrown around, the ones that stuck out were how to get students involved, make the event more spread out to encourage more involvement (a la Welcome Week), have separate events for students, lunch for faculty and staff that does not include long speeches and awards, and move convocation/award presentations to a standalone event kind of like the bell ringing ceremony. Any ideas can be shared with Amy. The idea is for the committee to meet once a month to have something new for next year (2025) celebration.
- **Pres Search involvement** – AP Council members will receive invitations to participate in open forums for Presidential candidate finalists. Invites forthcoming to all council members, those who can make it to any of the sessions are encouraged to do so.
- **FAFSA is a mess.** Impacting more than just ISU, may have lots of trickle down effects.
- **Shoutout to Derek S and his HR team** for trainings, feels very intentional and broad-ranging topics.

6) **Treasurer's Report** – Heidi Verticchio

- **No report.**

7) **Human Resources Report** – Derek Story

- **Exec Searches Current:**
 - **President - Candidates on campus between February 19 – March 1.**
- **Personal Plus - seeking feedback and reminding folks to please keep updating HR on departmental/team operational necessity and minimum staffing levels - hrbenefits@ilstu.edu.**
- **Savings updates - an email notice regarding the 403b fund lineup changes for Fidelity and TIAA participants went out earlier this month about savings plan fund changes that take effect on 3/1.**

8) **Representative Reports**

- **Awards** – Wilma Bates
 - **No report.**
- **Academic Senate** – Jeff Helms
- **Campus Communications Committee** – Melissa Ramirez-Osorio
 - **Amy in Melissa's absence: Next BOT meeting is Friday, Feb 16th.**
- **Foundation** – Heidi Verticchio
 - **No report.**
- **ISU Annuitants Association** – Nikki Brauer
 - **No report.**

9) **Committee Reports**

- **Elections** – Marci Rockey
 - **No report, next meeting (2/22) will discuss elections.**
- **Programming** – Katy Strzepek and Kara Snyder
 - **Programming has not met since last council meeting. Yoga event is Feb 28th, invites have been sent out, please RSVP.**
- **Communication** – Kara Snyder
 - **Kara is looking for spotlight suggestions and newsletter items, next newsletter will come out Feb 26th.**
- **Scholarship** – Derek O'Connell
 - **Derek will touch base with the scholarship committee about the process. Reconsidering the prompts, do we need prompts, thinking through different options, what that looks like.**

- **Equity, Diversity, and Inclusion Initiatives – Amy Secretan**
 - **EDI Leader's Circle new date is Wednesday March 20th. Have not heard back from Dr. Craig about staff inclusion survey results, he is likely very busy in his new role, follow up in a couple weeks.**

10) University Updates

- **Pres search, set of finalists is moving forward, seems to be positive feedback from the search firm about the process moving smoothly.**
- **International student application fee - \$150 non-refundable, to try to prevent students from selling visas they receive to study in the US.**

11) Adjournment

- **Motion by Jeff, second by Kara. Motion was unanimously approved.**

Next Meeting: Thursday, February 22, 2024 / Zoom or STV 140