

ILLINOIS STATE UNIVERSITY
ADMINISTRATIVE/PROFESIONAL COUNCIL MEETING
FEBRUARY 22, 2007

Council members present: Nikki Brauer, Steve Klay, Mindy Mangialardi, Amy Roser, Larry Lyons, Mboka Mwilambwe, Maureen Smith, Debbie Lamb, Pam Cooper, Terri Farr, Becky Mentzer.

Guest: Kay Johnson

Approval of minutes

The Council approved the minutes of the January 25 A/P Council meeting as submitted.

Chair's Remarks—Steve Klay

- Klay met with President Bowman for his regular meeting. They discussed the University budget and Bowman indicated it looks hopeful that public institutions will get a small increase in support for FY08. It looks a capital bill may move forward which will, hopefully, include renovation of ISU's Fine Arts building.
- Tuition, room and board will probably be voted on at the May Board of Trustees meeting.
- The College of Business Dean search is progressing; the committee is currently conducting telephone interviews.
- There has been no official response to the letter Dr. Bowman wrote to the Illinois Inspector General about the invalidation of hundreds of ISU employees' state ethics tests.

HR Lisiason Remarks—Derek Story

- The ISU Benefits Choice Fair will be May 1.
- SURS counselors will be on campus on April 17 and 18 to meet with interested employees who are eligible to retire within the next 4 or 5 years. Letters will be sent to those employees explaining how to sign up for a counseling session. Interested employees are encouraged to sign up early.
- Story will be meeting with U of I staff tomorrow to discuss the Fair Labor Standards Act, especially as it pertains to "exempt" status employees.
- HR is in the process of reviewing and updating the on-line recruiting and hiring system.

Guest's Remarks—Kay Johnson

Johnson reminded Council members that a committee has been reviewing the A/P Grievance Policy for several months. She presented Council members with a draft of the revised policy and procedures. The committee's goal was to make the policy easier for constituents to read and understand. Toward that end the committee broke out policy from process, resulting in two documents (one for policy and one for procedures). Johnson asked Council members provide feedback to her on the proposed changes as

soon as possible. The Council will discuss their feedback at the March 8 Council meeting.

Committee Reports

Scholarship committee—Maureen Smith

Smith reported that she and Debbie Lamb have met to discuss the scholarship application and selection process for A/P employees' children. The scholarships will be for those employees' children who attend Illinois State University. The committee's goal is to have the scholarship application available in April with notification of awards in July. They are still working on the details which will be presented to the Council in March and which will eventually be shared with all A/P employees.

Campus Communication Committee—Stacey Ramsey

Ramsey reported that the topic for the coffee hour which preceded the last Board of Trustees meeting was the joint ISU/IWU Habitat for Humanity. Ramsey also provided a brief report on the BOT meeting.

Academic Senate—Mboka Mwilambwe

Mwilambwe indicated that there was discussion about summer school funding at the last Senate meeting. Dr. Bowman responded to senate members' questions about why the entrepreneurial funding model had not gone forward. Approximately \$1.7 million has been allocated for summer school for summer 2007. There will be more discussion about summer school funding models in the future.

Brown Bag Committee—Nikki Brauer

Brauer reported that the first A/P brown bag will be held on March 1 and will feature a presentation on the Town of Normal renovation and revitalization plans. The second brown bag will be on retirement benefits and will be held in 375 SSB on April 18.

New Business

The A/P Council was asked to appoint someone to the Parking Committee. Amy Roser moved to appoint Robb Vessely as the A/P representative to the committee. The motion was seconded by Nikki Brauer and approved by Council members.

The Council discussed the upcoming search for a new Provost. In accordance with the search policy, Steve Klay anticipates that the Council will be asked to provide the names of five A/P employees from the Provost's area as candidates for the search committee. From among those five, the President Bowman will select one person to be on the search committee. The Council will be holding an election for employees within the Provost's area to choose the five individuals whose names will be forwarded to the President.