

Illinois State University  
**Administrative / Professional Council**

1:15-3:00 pm; Thursday, February 24, 2011  
Spotlight Room, Bone Student Center

**MINUTES**

**Council Members present** - Stacy Ramsey, Teri Farr, Anjie Almeda, Pam Cooper, Binoy Edathiparambil, Ryan Gray, Julie Huber, Melissa Moody, Soemer Simmons, and Alex Skorpinski

**Ex-Officio Members present** – Rachel Calhoun and Megan Prentice

**GUEST: Mark Walbert, re: feedback on Information Technology Strategic Plan** – a draft copy was distributed to Council members and is available online as well. Mark reviewed the goals of the plan and answered questions. Feedback can be submitted to [www.ctsg.ilstu.edu](http://www.ctsg.ilstu.edu)

**Approval of minutes** –approval of January 27, 2011 minutes were tabled due to lack of quorum.

**Chair's remarks** – none

**Committee/Representative Reports**

- **Academic Senate** –Brian Huonker –not present. Academic Senate meeting notes can be referenced at: <http://apcouncil.illinoisstate.edu/representatives/representation.shtml>
- **Communications** – Ryan Gray – AP column for the REPORT due tomorrow, will include profile of one of our Founders Day award winners
- **Elections** –Anjie Almeda – elections process has been initiated, email calling for nominations will be sent to AP constituency in next few days
- **Programming** –Julie Huber – continued working on details of next AP Brown Bag
  - **Children's Holiday Party** - this was approved by both Councils to be a university event handled by Julie Barnhill with committee representation from both Councils
- **Foundation** – Larry Lyons – not present
- **Scholarship** –Debbie Lamb –not present
- **CCC** –Jennifer Frobish – not present
- **HR Liaison** – Megan Prentice – Benefit Choice is coming in May. Benefit Services statement can be found at: [http://www.hr.ilstu.edu/downloads/Benefit\\_Services\\_Statement.pdf](http://www.hr.ilstu.edu/downloads/Benefit_Services_Statement.pdf)
- **Awards**- Rachel Calhoun –no report

**Business/Discussion Items** –

- **Feedback form on website** – tabled to March 10, 2011 meeting
- **Social Location** – social will be moved back to Medici for Friday, February 25th

**Adjournment** – no motion due to lack of quorum, council members dismissed

**Next meeting** – March 10, 2011 in Prairie Room Central

**Social** –Friday, March 25<sup>th</sup> at 5pm—Medici