

# ILLINOIS STATE UNIVERSITY

## Administrative/Professional Staff Council Meeting

February 26, 1999

**Members:** Molly Arnold, Mike Baum, Brian Hamilton, Betty Kinser, Doug Lamb, Beverly Nance, Chika Nnamani, Sally Parry, Norris Porter, Sally Pyne, Larry Quane, Leonard Seawood, Sharon Stanford, and Cheryl Young

**Excused:** Doug Lamb, Sally Parry, Norris Porter

**Unexcused:**

**Guests:** Laura Pedrick (Provost's Office), Georgia Bennett (Provost's Office), Larry Lyons (Athletics)

In the absence of President Mike Baum (who was attending the press conference to announce the new president) Vice President Betty Kinser called the meeting to order and introduced a discussion led by staff representing Provost Al Goldfarb who was not available to attend the meeting.

### Discussion

As part of Provost Goldfarb's effort (in response to recent recommendations from Fisher, et al., consultants) to gain input from the campus community regarding Illinois State's identity, Laura Pedrick led a discussion using a survey document titled "Emphasizing Excellence: Identifying the Distinctive Qualities of Illinois State University." The discussion included: strengths analysis, analysis in relationship to other state universities, questions that need to be answered in order to define the University's uniqueness and enhance its excellence, and perceived future opportunities.

Staff are encouraged to complete the survey and submit it to the Provost's Office. On April 8, the Provost will host an open meeting to present a progress report regarding academic affairs and to elicit further input from the university community.

### Minutes

Minutes from the December 17, 1998, and January 28, 1999, Council meetings were approved.

### President's Remarks—Mike Baum

An updated roster of A/P Council members was distributed.

A finalized copy of the revised Constitution of the Administrative/Professional Council, which was previously approved by the Council, was distributed; since changes are not substantive, they need not be presented to entire constituency for approval. Copies will be sent to A/P staff with the minutes from this meeting.

Council officers plan to meet prior to each Council meeting to build meeting agendas designed to reflect members concerns and suggestions and to ensure meaningful and productive meetings.

Accordingly, two current issues will be addressed at the next meeting: the A/P salary review process and supervisor training.

President Baum is exploring with Civil Service Council President Sandi Krumtinger mutually relevant issues that the two councils may collaboratively address.

Shared governance documents that have emanated from the Academic Senate committee and the President's Select Committee are available on the internet through the Illinois State home page. Council members are asked to review these documents in preparation for future discussions. Quane, who serves on the President's Select Committee, explained that the committee was charged with creating a model and making recommendations regarding shared governance, including whether the structure should include an overarching entity or individual constituent groups, or both; and if there should be separate administrative and technical categories of employees. The model and recommendations will be presented early May, with information sessions in the fall.

#### **Liaison's Remarks—Sharon Stanford**

Sue Zinck (Provost's Office) will attend the next Council meeting to discuss the A/P salary review process. No policies currently exist regarding changes in salary ranges and there are no salary ceilings; these issues will ultimately be open for discussion. Zinck will also seek input from the Council regarding the type of training needed for supervisors.

#### **Remarks from the A/P Representative to the Illinois State University Foundation Board (ISUF)—Larry Lyons**

A representative from The Common Fund attended the ISUF meeting to explain the management of the ISUF's investments, in accordance with the direction of the ISUF's Investment Committee. The Common Fund is a not-for-profit organization that manages college and university endowments of more than \$21 billion for over 1,300 institutions.

The ISUF Executive Director reported positive results for annual gifts, including the State Farm pledge of \$9.5 million. Three development officer positions are in the search process and will be filled soon.

Dick Runner (Facilities Planning) gave a progress to the ISUF Board on current projects: Theatre at Ewing, Performing Arts Center, the School Street "In Exchange" project. The February 2 *Special Report* presented much of this information to the campus. Runner informed the board of plans for the College of Business building, facility upgrades to accommodate the College of Nursing, the completion of Redbird Arena, and a football complex in Hancock Stadium.

As part of the continuing effort to further educate and inform ISUF board members, honorary member Sol Shulman provided a tour of the Science Laboratory Building. This tour was set up because of positive board reaction to the tour of Redbird Arena in conjunction with the November meeting.

#### **Committee Reports**

##### Board of Trustees (BOT)—Larry Quane

The BOT approved the naming of the parking services building after former director, the late Bill Waller. A naming event is being planned.

Facilities Naming Committee—Larry Quane

The committee approved naming the west gates, which were dedicated during the Heritage Celebration, after Lincoln. This recommendation will be presented to the BOT at the next meeting.

Awards Committee—Beverly Nance

A handout was distributed describing the Exprit de Corps Award. Nominations for the A/P Distinguished Service Award and the Esprit de Corps Award are due March 19. The awards ceremony will occur on April 28, 1-3pm, in the Ballroom. A suggestion was made for the committee to consider moving the ceremony to coincide with the Heritage Celebration, when the awards could be announced rather than merely acknowledged.

**Old Business** None.

**New Business** None.

The meeting was adjourned at 3:00 p.m.

**Next Meeting:** March 26, 1:30 p.m., Spotlight Room

Respectfully submitted,  
Cheryl Young, Secretary