

Illinois State University
Administrative/Professional Council
1:15 – 3:00 pm; Thursday, March 23rd, 2017
Spotlight Room, BSC

AGENDA

Hannah, Zach, Susan, Rachel C., Rachel K., Christine, Hope, Ron, Melanie and Stephanie
Excused absence: Aaron Von Qualen

- I. Review of Agenda
- II. Approval of Minutes **all approved**
- III. Chair Remarks – Ron Gifford **Susan attended the meeting with the President on Ron's behalf; IBHE and ICCB may be merging into one entity; might be a stop gap measure in April regarding the budget impasse; he touched on distant education but really wants to maintain the ISU brand; search for the Provost will start in the Fall**
- IV. Treasurer's Report
 - a. **42.70 Commodities**
 - b. **650.55 Contractual**
- V. Committee/Representative Reports
 - a. HR Updates – Melanie Schaafsma **The Provost search will not be using a search firm, HR has been working hard to create the foundation to take over the services that a search firm has typically done. This is a high cost savings endeavor; VFPF has been selected, Daniel Stephens will start April 3rd on campus**
 - b. Academic Senate – Nikki Brauer **sub committee met last night**
 - c. Campus Communications Committee –Heidi Verticchio **Please send anything you would like to include in the letter to the BOT to Heidi**
 - d. Foundation – Christine Buckner **no report**
 - e. Awards – Rachel Caracci **no report**
 - f. Elections – Jamie Neville **On Monday campus will receive an email regarding when nominations will be open: 6 at large position and one campus communications committee rep all at 3 year terms and voting will be on myilstu.edu**
 - g. Programming – Stephanie Duquette
 - i. Save the date for Socials 4:30pm unless stated otherwise 3/31 Cheeks; 4/28 Western Tab and 5/19 Pub II
 - ii. Brown Bag updates
 1. Date needs set for Center for Community Engagement and Service Learning
 - a. **Will schedule this for May**
 - iii. Service Opportunities-Christine
 1. ISU Child Care Center has been set
 2. Make cards for patients at Advocate BroMenn

- h. Communications—Rachel Kobus **newsletter will go out on Monday**
 - i. Scholarship – Heidi Verticchio **no report**
- VI. New business
- a. **A motion by Heidi was made to make adjustments to the Constitution, Rachel C. second and all approve; Constitution will be updated online**
 - b. **A civic action plan was created to reaffirm the public purpose of higher education, it can be found at this site: <http://communityengagement.illinoisstate.edu/about/reports/>**
 - c. **A thought to rename the strategic plan document “Educating Illinois”**
- VII. Adjournment **Jamie motioned to adjourn and Hannah second. Meeting adjourned at 2:03pm**

NOTE: If you cannot attend the meeting, please contact Ron at 8-8298 or rmgiffo@IllinoisState.edu