

ILLINOIS STATE UNIVERSITY
Administrative/Professional Council Meeting
March 9, 2006
Spotlight Room, Bone Student Center

Council members present: Donna Banner, Mike Baum, Nikki Brauer, Kim Hays, Steve Klay, Mindy Mangialardi, Jess Ray, Amy Roser, Mark Vegter

Ex-officio members present: Paul Jarvis, Julie Jenson, Mboka Mwilambwe, Maureen Smith

Approval of minutes

The Council approved the minutes of the February 23 meeting, as submitted. Minutes of meetings are available on the Council Web site, <http://www.apcouncil.ilstu.edu/>.

Chair's Remarks – Mindy Mangialardi

- Mangialardi has not had a meeting with President Bowman since the last Council meeting. They will be meeting next week.
- Mangialardi expressed thanks to the Brown Bag Committee (Nikki Brauer, Kim Hays, and Steve Klay) for their work on the dialogue session held on March 8 with Jay Groves. She was pleased with the attendance of A/P staff, and with the content and discussion that took place.
- A reminder was provided for the Council regarding the attendance policy.

HR Liaison Remarks – Julie Jenson

- No report.

Committee Reports

Brown Bags – Steve Klay, Nikki Brauer, & Kim Hays

The Council discussed the March 8 Brown Bag session. Feedback was generally favorable, and the Council expressed its appreciation to Jay Groves for his willingness to meet with the group.

Some Council members reported getting questions regarding the format/content of the Town Meeting Brown Bag scheduled for April 13. It was determined that more specific information about the town meeting should be provided in future marketing pieces. Ideas for this session included:

- Provide an opportunity for discussion on a current topic of interest to A/P staff
- Discussion may help to provide stage for next year's Council on those issues important to A/P staff
- Provide and address information gleaned from the online survey
- Provide an opportunity for our A/P constituency to share feedback for the Council

The next Brown Bag session will be held on March 30. The guest will be Dean of Students, Dr. Jan Paterson.

Elections – Rick Olshak and Steve Klay

The committee has met and determined a timeline for the elections. They will be meeting with Mark Troester from IWSS on March 10, to discuss the implementation of the online voting process. Mike Schermer will again serve as the election administrator. Given what needs to occur

in securing nominations, posting candidates on the website, and other details, the elections will take place during the last week of April. Nomination materials, as well as voting procedures will be provided in a mailer sent to each A/P staff member. The mailer is scheduled to go out the week of March 20.

Business

Elections

The A/P Council election process will need to begin soon. Plans are to continue with online elections. Steve Klay continues to serve on this committee, but a replacement needs to be found for Annette State Levitt. A motion was made and seconded by Mike Baum and Amy Roser, respectively, to appoint Rick Olshak to this committee. Motion was passed.

There was some discussion about concerns from the past of how and where potential candidates are listed on the ballot. Staff are typically listed within the unit from which they are paid, which is not always the most accurate representation. The Council questioned as to whether HR might be able to help develop a more accurate listing. The committee will look into this issue as they prepare for the elections.

Follow up to last meeting's discussion with Deb Smitley and Ira Schoenwald

Council members participated in a discussion regarding their thoughts regarding what was shared at the last meeting concerning A/P staff's inclusion in the mid-year salary increases. It is clear that concerns still remain. We were asked to provide A/P representatives to work with Deb Smitley with the salary comparison research that remains to be done for A/P staff. It was determined that Mindy Mangialardi and Mark Vegter would serve in that role. They will continue to address the issues that have been raised.

Adjournment

The Council adjourned at 2:45 p.m. Moved and seconded by Mike Baum and Amy Roser, respectively.

Respectfully submitted,

Steven Klay, Secretary

Future 2006 Meetings

All meetings will begin at 1:15 p.m.

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| February 9 | Spotlight Room, Bone Student Center |
| February 23 | SSB 314 |
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| March 23 | SSB 314 |
| April 13 | Spotlight Room, Bone Student Center |
| April 27 | SSB 314 |
| May 11 | Spotlight Room, Bone Student Center |
| May 25 | Spotlight Room, Bone Student Center |
| June 8 | Spotlight Room, Bone Student Center |
| June 22 | SSB 314 |
| July 13 | Spotlight Room, Bone Student Center |
| July 27 | SSB 314 |
| August 10 | Spotlight Room, Bone Student Center |
| August 24 | Spotlight Room, Bone Student Center |