ILLINOIS STATE UNIVERSITY Administrative/Professional Council Meeting March 24, 2005

Room 314, Student Services Building

Council members present: Mike Baum, Deb Gentry, Kim Hays, Steve Klay, Gail Lamb, Mindy Mangialardi, Jess Ray, Amy Roser, Mark Vegter

Ex-officio members present: Mboka Mwilambwe, Joe Rives, Maureen Smith

Guests: Steve Bragg, Vice President for Finance and Planning

Deb Smitley, Assistant Vice President for Finance and Planning

Council Chair, Mindy Mangialardi, called the meeting to order at 1:20 p.m.

Approval of minutes

The Council approved the minutes of the March 10 meeting, as submitted. Minutes of meetings are available on the Council Web site, http://www.apcouncil.ilstu.edu/.

Guests Remarks: Steve Bragg and Deb Smitley

Bragg and Smitley were present at the meeting to discuss and field questions regarding a budget resolution scheduled to go before the Board of Trustees at their May meeting. The resolution includes the following recommended policies for guiding University decision-making in setting prices, generating revenue, and allocating funds:

- 1. The graduate tuition rate should increase to reflect more appropriately the higher cost of graduate instructions.
- 2. Differential tuition should be charged only under the following conditions: to comply with the "truth-in-tuition" statute, to differentiate state residency status, and to differentiate undergraduate from graduate instruction.
- 3. Illinois State University's tuition should be comparable and competitive with tuition charges at competitor Illinois public universities.
- 4. Illinois State University should continue to devote a portion of new tuition revenue to assist University students who are eligible for maximum Monetary Award Program grants from the Illinois Student Assistance Commission, but whose grants fall short of the University's tuition and fee charges.
- 5. Illinois State University should review routinely and assess the amount, use, and allocation process of tuition waivers.
- 6. The revenue derived from student tuition charges should be allocated only by the University's annual budget process to address the highest current priorities.
- 7. Student fee increases should be limited to that necessary to support salary increases for employees in fee-supported areas that are comparable to the University's salary increase plan for state-funded units until the University is again able to address operational cost increases
- 8. Room and board rates should increase to the upper quartile among Illinois residential public universities and an adequate proportion of those revenues allocated to the repair and renovation fund in order to support the current long-range housing and dining plans.
- 9. Illinois State University should incorporate the demand for renovated spaces as part of its room and board pricing process.

Most of the meeting's discussion centered on policy #7, concerning the limitation of student fee increases. Council members shared concerns with this policy – many communicated by A/P colleagues – based upon how this policy will impact fee-supported services and employees. Bragg and Smitley responded to the questions and concerns, and reiterated that the limitations to fee increases will occur only until the University is again able to address operational cost increases.

There was also some discussion concerning communication with the campus community regarding this resolution, and the involvement of the A/P Council when policies are being considered that impact A/P staff. Bragg acknowledged that he will utilize the Council as a resource in the future.

At the close of this discussion, Mangialardi reminded the Council that Vice President Bragg will be the featured guest at the next A/P Brown Bag discussion, taking place on April 5.

Chair's Remarks – Mindy Mangialardi

The length of the budget proposal discussion prevented the completion of the rest of the agenda, though Chairperson Mangialardi made the following comments:

- v A response was received from Vice President Kern regarding the Founders' Day-related letter sent by Mangialardi. It will be the subject of discussion at a future Council meeting.
- v Mangialardi read a letter to Joe Rives, thanking him for his dedicated service to the University, to A/P staff, and to the Council.
- v The ballot of the A/P Council elections has been delivered to Mark Troester at Institutional Web Support Services, and will be ready when voting opens on Monday, 3/28.

Liaison Remarks – Kaye Johnson

No report.

Committee Reports

Awards - Maureen Smith

Smith clarified that the maximum number of the Distinguished Service Awards that may be presented in a given year as four.

Adjournment

The Council adjourned at 3:07 p.m. Moved and seconded by Joe Rives and Jess Ray, respectively.

Respectfully submitted, Steven Klay, Secretary

Future 2005 Meetings

April 14 SSB 314April 28 Spotlight Room

May 12 May 26

Spotlight Room Spotlight Room