

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, March 25, 2010
BSC Spotlight Room

MINUTES

Council Members present - Mboka Mwilambwe, Stacy Ramsey, Anjie Almeda, Teri Farr-Behnke, Ryan Gray, Erin Pearce, Michelle Schuline, Nikki Brauer, Pam Cooper, and Julie Huber

Ex-Officio Members present –Ron Gifford and David Rardin

Approval of minutes –January 28, 2010 minutes approved by David Rardin, seconded by Stacy Ramsey; February 11, 2010 minutes approved by Erin Pearce, seconded by Teri Farr-Behnke

Chair's remarks – Mboka met with President Bowman and discussed the various searches that are currently in progress. The Assistant Vice President for Human Resources has been named. The Vice President of University Advancement is underway with the goal of a May 1 start date. Dr. Bowman is still positive about Illinois State's budget for next year, with a possible tuition increase being possible. It is still on the table for Milner Library to receive monies for planning. He is also glad that Illinois State received approval to borrow monies, if needed. Lastly, he was pleased to see the enrollment deposits are ahead of last year's at this time.

Committee/Representative Reports

- **Academic Senate** – Ron Gifford - Senate met last night (3/24/10). Lane Crothers presented. Dr. Bowman spoke about state funding and addressed some untrue rumors about layoffs of faculty members. Dr. Everts presented information about our incoming students (ACT has increased, underrepresented populations has increased, numbers have increased). She also made mention of the Associate Provost position that is currently posted. Mr. Adams mentioned the replacement of the Daily Vidette editor; 42 cases of H1N1 have been reported for this semester; and the Career Center Director search is currently underway. Dr. Layzell announced the AVP of HR and that the KNR building is currently on schedule.
- **Elections** –Teri Farr-Behnke – A/P Council elections are currently taking place. Discussion took place about CCC rep and Academic Senate rep. Voting will close March 31st.
- **Programming** –Erin Pearce – Approximately 30 people attended the brown bag featuring Dawn Sanner, director of the Student Fitness and Kinesiology/Recreation Center. It was great to see new faces from various departments on campus. Topics for next year are being accepted
- **Foundation** – Larry Lyons – no report
- **Scholarship** –Debbie Lamb –not present; revisions to scholarship applications are beginning

- **CCC** – David Rardin –CCC does not meet again until May. Topics are currently being accepted.
- **HR Liaison** – Melanie Schaafsma – not present; AVP of Human Resources has been announced and will be starting on April 12, 2010; the HRIS system, People Soft, has been extended until July 2011
- **Awards**- Rachel Calhoun – no report

Business/Discussion Items

- **Meeting frequency and start time – (TABLED UNTIL NEXT MEETING)**
Discussion of moving the start time from 1:15 to 1pm to better accommodate for class start times for those advising and teaching. Discussion of pro's and con's of moving meeting frequency including attendance, timely discussion & approval of campus issues (i.e. master plan approval), approval and distribution of minutes, engagement of sub-committees, and scheduling of guests will become increasingly difficult. Three options were presented, motion to consider for January meeting by Ron Gifford, second by Debbie Lamb:
 - Keep two meetings – cut time back to one hour each
 - Keep one meeting, making the second meeting the choice of the chair if there is no important business on the agenda
 - Move to one meeting per month – from 1pm – 3pm
- **Social** –Friday, 3/26/10 5pm at Medici

Adjournment – Mboka adjourned the meeting

Next meeting – 4/8/2010 in BSC Spotlight Room

Guest: Barb Todd on AP Scholarship and Gladly We Give