

ILLINOIS STATE UNIVERSITY  
Administrative/Professional Council Meeting  
March 27, 2003  
1:30 p.m.  
Spotlight Room, Bone Student Center

Present: Mike Baum, Deb Gentry, Julie Goodlick, Elaine Graybill, Kristin Harding, Paul Jarvis, Larry Jobe, Kaye Johnson, Betty Kinser, Steve Klay, Chika Nnamani  
Absent: Molly Arnold, Jeff Lopez, Mindy Mangialardi, Joe Rives

Approval of minutes

The Council approved the minutes of the February 27, 2003 meeting. Moved and seconded by Gentry and Harding. The minutes were amended with the correction of the spelling of guest Beckie Benner's name. It was incorrectly spelled "Becky."

Chair's Remarks

- > Nnamani introduced Julie Goodlick, a new Council member, attending her first meeting. She will complete the term of Rob Flot, who has left the University.
- > It is now confirmed that Provost Presley will attend the April Council meeting. Anyone with questions or issues for discussion should forward these to Nnamani prior to April 24.
- > Nnamani reported that the Domestic Partners Resolution (which the Council has recently supported) is being forwarded to the President. He also mentioned that he had promoted the resolution with the Campus Communication Committee, and they were also in full support. It will be part of the Board of Trustees (BOT) meeting on May 9.
- > Also at the May BOT meeting, Nnamani and Martha Burk, Civil Service Council Chair, will be providing informational presentations to the Trustees. Baum pointed out that when Academic Senate Chair, Lane Crothers, made a similar presentation, he requested that a liaison relationship be established. Baum recommended that Nnamani and Burk may want to pursue this opportunity, as well. Nnamani also wanted to remind everyone that they are invited to attend the open session portion of each BOT meeting.

Liaison Remarks – Kaye Johnson

Johnson reported back to the Council in reference to a previous discussion regarding the participation of the search committee designees and their participation in the applicable training programs. She recommended participation for any designee who has not had the training within the last year.

Committee Reports

President's Campus Communication Committee – Arnold/Nnamani

Nnamani reported that the group met and discussed the impending budget issues. Most decisions are still on hold until after the Governor's budget speech on April 9.

Illinois Foundation Board – Rives

No report.

Parking Committee – Jarvis/Jobe  
No report.

Academic Senate – Baum

Baum presented comments regarding the March 26, 2003 Senate meeting. They are as follows:

The Chair, Lane Crothers welcomed all the senators back from spring break and reminded those gathered that many important issues faced the University in the days and weeks ahead. He indicated that he'd attended some of the College budget hearings and had come away disappointed with what was presented because they did not address the expected budget rescissions. He challenged the Senate to play a valuable role in determining how cuts would be made and what would be the priorities of the University. Finally, Crothers made some personal remarks/comments about events in Iraq.

SGA President Bathauer indicated that this would be her last Senate meeting as the SGA election has taken place and the new president would assume his place at the table. She indicated that she had been provided the opportunity to go to Springfield and address a legislative hearing that was considering a bill that would remove University's discretionary use of the Income Fund. Finally, she informed the Senate that SGA had developed a new annual award: the Victor Boschini, Student Service Award.

President Boschini was not present.

Soon to be, Interim President Bowman thanked Senator Bathauer for her service to students and to the University, commending her for her excellent testimony in Springfield. He also thanked Steve Bragg and those in his office for all the extra work they have been doing to respond to requests for budget information and projections. He indicates that he and President Boschini are working closely to manage the events involving the University and that he is actively engaged in decision-making regarding the University's direction. He reported that development activities are continuing to move forward, garnering financial support for the Capital Campaign and that enrollment continues to look good.

Provost Presley thanked all the members of the University community who have been involved in his orientation to the campus and the various groups, units and departments. He went on to talk about some national initiatives in which Illinois State will participate and will provide us with greater visibility.

Vice-president Mamarchev was not present

Vice-president Bragg also thanked Senator Bathauer and praised her testimony before the legislative committee.

The various committee chairs then reported on work in progress.

As to the Action Agenda, the Senate elected Senator Mohamadi to the Executive Committee to replace Senator Howard whose reserve unit has been called up. Next, the Academic Freedom, Ethics and Grievance Committee/Policy was discussed and passed, as were the proposed Graduate School Bylaws.

The Senate then began to address the Report of the Planning and Finance Committee regarding Institutional Goals & Priorities. This was followed by review of the next set of pages of the Blue Book, which were then moved to an action item and passed as revised. Next the College of Fine Arts revised bylaws were presented and discussed.

Lastly, the Senate returned to the on-going budget agenda item. Dr. Bragg began by dividing his comments into 3 categories: (1) information regarding the current budget 03; (2) issues emerging regarding the 04 budget; and (3) general budget issues.

As to the current 03 budget issues, Illinois State and higher education still does not know what will be required of us with respect to cut backs. His division has responded to many requests coming from the Bureau of the Budget. The figures regarding cuts still fall within the 2% to 8% range. As has been previously stated, such cuts coming this late will affect personnel. Added to this is the sentiment within the administration that any cuts should not affect things critical to students such as summer school. This leaves very little flexibility. When clarity emerges regarding what is expected of us, we will have very little time to respond.

As to the 04 budget, Universities have been asked to consider what they would do with a decrease in budget of between 8% & 10% or between 7-8 million for us. We believe that we'll have a better idea about next year, after the governor's budget address April 9th.

Remarks about general issues include an observation that he's never seen a time when higher education in Illinois was more open and responsive nor a time when the administration and legislature seemed more skeptical or lacking in understanding about higher education operation. Four other issues were addressed:

1. A bill being considered that would take away from higher education the tuition we collect – now we decide what to do with it; the proposal would have us making requests for it. It would appear that this may be a dead issue for this session, in large part due to the efforts of SGA President Bathauer.
2. Tuition cap legislation.
3. Guaranteed tuition/fees for 8 consecutive semesters to go into effect in 2005.
4. Line item veto for general fund appropriations – the way things used to be.

Having presented this information, Dr. Bragg responded to questions. I recommend that you watch the Senate web site for the posting of the Senate's minutes should you wish to review all the questions, comments, remarks and responses.

#### Elections – Graybill/Mangialardi

Nnamani announced that the ballots for the A/P Council election have been distributed. Thanks to Mangialardi, Graybill and Lopez for their work on this. He also commended Mike Schermer and Sharen Mays from Student Affairs for their coordination of the process. Also related to elections, Graybill requested that any feedback on the process be forwarded to her.

#### University Sick Leave Bank – Lopez

No report.

#### University Web Planning and Advisory Committee – Baum

No report.

#### Awards – Kinser

Kinser reported that the A/P Distinguished Service Award selection committee is in deliberations. Six nominations have been received. They may select up to four awardees.

#### Old Business

##### Consensual Relations Policy:

Nnamani reported on his conversation with Jim Reid, related to the Council's feedback on the Consensual Relations Policy, which was discussed at the meeting on March 6. One amendment was made, reflecting the addition of A/P staff, and their utilization of the A/P Grievance Panel for any disciplinary action.

#### New Business

The following items were discussed:

> HIPAA Privacy Sanctions Committee representative: The Council has been requested to appoint a representative to this committee. Paul Jarvis volunteered and will serve in this role.

#### Discussion

> Johnson asked for clarification regarding the A/P Welcome letter that is to be sent to new A/P employees. She questioned who was to receive that letter – only full time employees, or part time, as well. The Council was in favor of all new A/P employees receiving the letter, regardless of employment status.

> Jarvis voiced his desire to have more information related to the makeup of the A/P constituency. He did not feel that he had enough information to adequately represent this group in an advocacy role. He also requested information on the impact of the hiring freeze. How many positions have become vacant, and are not being filled? Other Council members expressed similar concerns. Provost Office Liaison, Kaye Johnson, requested that questions be e-mailed to her, and she would make an effort to provide answers at the April Council meeting.

> Kinser encouraged everyone to vote in the April 1 city elections.

Adjournment

The Council adjourned at 2:55 p.m. Moved and seconded by Kinser and Graybill.

Respectfully submitted,  
Steven Klay, Secretary

Future 2003 meetings:

April 24 Spotlight Room Provost Presley

May 22 Spotlight Room

June 26 TBA

July 24 TBA

August 28 Spotlight Room

September 25 Spotlight Room

October 23 Spotlight Room

November 20 Spotlight Room

December 18 Spotlight Room