

Illinois State University  
**Administrative/Professional Council**

1:15-3:00 pm; Thursday, March 27, 2014  
DeGarmo 551

**MINUTES**

**Council Members present** –Nikki Brauer, Ken Fansler, Megan Koch, Becky Mentzer, Matthew Murray, Stacey Mwilambwe, Stacy Ramsey, Maureen Roach, Alex Skorpinski, Beth Snyder, Emily Vigneri, Hurdylyn Woods

**Chair remarks**

- Dr. Dietz named President
- Audio online next week from the board meeting on March 22
- Brent Paterson named Vice President of Student Affairs
- CIO position will not be filled

**Committee/Representative Reports**

- **Human Resources**–Melanie Schaasfma–
  - The Benefits Choice Fair will be held on May 1 from 10 a.m. to 2 p.m. in the Brown Ballroom of the Bone Student Center. The Benefit Choice Fair provides the opportunity to speak with representatives from Human Resources and the various benefit plans offered to ISU employees.
  - Janice Bonneville is the new Director of Benefits in HR. Nancy Spangler is retiring May 1, 2014.
  - HR is busy with searches to fill several AP vacancies due to retirements, resignations, and re-organizations.
  - Academic Employment in HR is still down one position. The position will be posted soon.
  - In response to the Council’s questions regarding classification and the last SUCSS audit, Melanie indicated that HR has reviewed and continues to monitor those positions that were flagged in the last SUCSS audit.
  - If a candidate contacts search committee seeking feedback on their interview performance, the committee is not required to provide feedback.
- **Academic Senate** –Soemer Simmons–
  - Need a new Academic Senate representative. Nikki Brauer is interested.
- **Awards**–Beth Snyder–*no report*
- **Foundation**–Beth Snyder–
  - Vice President Minné reported increase in fundraising activity to date
  - Ewing Cultural Center Task Force has met and will provide more thorough report at June meeting
  - Campaign planning update from Judy Kirk, campaign consultant from Bentz Whaley Flessner
- **Campus Communications Committee**–Matthew Murray–*no report*

- **Communications** – Emily Vigneri–
  - Election emails and Facebook to get the word out
- **Elections** –Becky Mentzer–
  - Same number of nominees as last year
  - Elections opened on Monday
  - Sent two emails and one Facebook post
  - 125 people have voted
  - 2013-131 votes, 2012-146 votes, 2011-130 votes
  - Too aggressive turnaround time from nominations to ballot; next year have 2-3 days between nominations closing and elections opening
  - Election results public middle of next week
- **Grievance**-Nikki Brauer–*no report*
- **Programming** –Nikki Brauer-
  - Possibility of brown bag with Dr. Dietz this summer
- **Scholarship**–Debbie Lamb–
  - Application for next year is live and updated
  - Promote it to colleagues who have sons/daughters attending ISU
  - Deadline is early May

#### **Adjournment** –

#### **Next meetings – 1:15-3pm**

April 10, DeGarmo 551

#### Guest Speakers:

Vice President Erin Minné, University Advancement

Senior Associate Vice President Pat Vickerman, University Advancement

#### **Socials** –

Socials will now be held on the last Friday of the month for the spring semester.

April 25: Rosie's

May 30: Eleven