ADMINISTRATIVE / PROFESSIONAL COUNCIL Illinois State University

MEETING MINUTES

1:15 pm − 3:00 pm • Thursday, April 22, 2021 Zoom Meeting

Members Present: Bridget Reeland, Amy Secretan, Megan McCann, Kevin Goffard, Derek O'Connell, Derrek Drenckpohl, Hope Miller, Rachel Kobus, Chris Roberts, Mike Regilio, Nora Atkins, Jamie Sennett, Chelley Jackson, Emily Nafziger

Members Excused: Elizabeth Chupp, Melanie Fata, Julie Navickas, Tal Parmenter

Speakers: Dr. Doris Houston, Interim Assistant to the President for Diversity and Inclusion

• Topic: Campus-wide DEI Initiatives

Her title will have the word "Equity" added soon. This position was designed to draw upon the vision, skills, and expertise of campus and community stakeholders for the purpose of advancing a shared vision of inclusive excellence for ISU. Dr. Houston is on the presidents' cabinet. She explained the importance of communicating what they are doing and determining what data do they need to look at to evaluate progress and what data do they need to share. Dr. Houston provided an in-depth understanding of what they have been doing and what is to come.

1) Review of Agenda

A motion to approve the agenda by Rachel, seconded by Mike. The agenda was unanimously approved.

2) Approval of Minutes:

A motion to approve the minutes by Kevin seconded by Derek O. The minutes were unanimously approved.

3) New business

Constitution Review – Bridget
 The Council members reviewed articles 1-3 during the meeting. There were no comments or concerns.

4) Old business

Brainstorming Topics List

- How do we communicate information out to other APs
- Increasing visibility of APs on campus
- Increase representation on Senate
- Monitor HR updates related to AP transitions
- AP engagement/programming
- Timely committee work (i.e., awards, scholarship, elections, etc.)
- Workplace flexibility
- Creating space, opportunities, and programming to discuss and generate new ideas regarding Diversity, Equity, and Inclusion
- 5) Chair Remarks Liz Chupp No Report
- 6) Treasurer's Report Amy Secretan

The cost for the cards was lower than expected. They were only \$39.34. Our balance is \$1,960.66.

7) Human Resources Report - Melanie Fata - No Report

8) Representative Reports:

• Academic Senate – Chris Roberts

Martha Horst will be the new Senate Chair. Jana Albrecht did a presentation on behalf of Enrollment Management regarding underrepresented students. They plan to continue to hold Senate virtually for the time being. See Chris' notes for full details.

- Campus Communications Committee Liz Chupp No Report
- Foundation Emily Nafziger No Report

ISU Annuitants Association – Tal Parmenter – No Report

9) Committee Reports:

- Awards Chelley Jackson No Report
- Elections Julie Navickas
 Newly elected Council members: Amelia Noel-Elkins, Kara Snyder, Cheryl Fogler, Megan McCann
- Programming Megan McCann
 Coffee Chat April 30th
 - Student Affairs Bone Student Center Renovation & Student Services Building Updates
 - 7:45 am 8:45 am, Zoom
 - Presenters: Danielle Miller-Schuster & Bill Legett
 - Details are finalized, meeting invites have been sent out to AP Council, and I have invited the CS Council.

Service: School Street Food Pantry Drive-Thru Food Drive on April 17th

- This event went very well. We had approximately 95 cars drive-thru to drop off donations.
- Communication Rachel Kobus
 The newsletter will go out next week. An email will be going out to promote the coffee chat.
- Scholarship Derek O'Connell
 The application is open, and the deadline is June 4, 2021. We currently have no submissions.
- Diversity and Inclusion Initiatives Kevin Goffard No Report

10) University Updates

11) Adjournment

A motion to adjourn the meeting by Emily seconded by Mike. The motion was unanimously approved.

Next Meeting: Thursday, May 13, 2021 via Zoom

Respectfully Submitted:

Megan McCann 5/5/21