

Illinois State University  
**Administrative/Professional Council**  
1:15 – 3:00 pm; Thursday, April 27<sup>th</sup>, 2017  
Spotlight Room, BSC

**AGENDA**

**Attendance:**

Aaron, Zach, Hope, Susan, Hannah, Christine, Heidi, Rachel K., Nikki, Stephanie, Ron

- I. Review of Agenda
- II. Approval of Minutes **approval of Mach 23d minutes, Christine, all second and approved**
- III. Chair Remarks – Ron Gifford **April 13<sup>th</sup> notes will be entered as minutes along with this meetings minutes; not much changes regarding State support; President touched on issues with baking space and the adding on to dining center in Watterson and the need for that to happen but needs to be approved by BOT**
- IV. Treasurer’s Report **No change in our finances**
- V. Committee/Representative Reports
  - a. HR Updates – Melanie Schaafsma **Benefits choice starts on Monday. Only those that have changes to benefits have to go in to CMS portal to confirm; email regarding benefit choice hits today (CHANGE MADE WITH PENDING COUNCIL APPROVAL)**
  - b. Academic Senate – Nikki Brauer **Shorter meeting last night with a lot of welcomes and congratulations to new Senate members and thanked Senators that will be leaving the AS; The Academic Senate meeting notes will be including in the AP Council meeting minutes; this was Nikki’s last AS meeting; Council needs to appoint a new Senate rep; if you are interested in serving at the Senate rep, email Ron**
  - c. Campus Communications Committee –Heidi Verticchio **will meet next week to start composing the letter to BOT; if you have any you want have included in the letter, email Heidi.**
  - d. Foundation – Christine Buckner **no report**
  - e. Awards – Rachel Caracci **no report**
  - f. Elections – Jamie Neville via Hannah
    - i. Update on the 2017 election results **had 126 AP’s vote which is up which is up from last year; they will be posted after winners have been are contacted**
  - g. Programming – Stephanie Duquette
    - i. Save the date for Socials 4:30pm unless stated 4/28 Western Tab and 5/19 Pub II
    - ii. Brown Bag updates
      1. Need a story for the Thursday, May 24<sup>th</sup> at noon: Center for Community Engagement and Service Learning
    - iii. Service Opportunities-Christine
  - h. Communications—Rachel Kobus **no report**

- i. Scholarship – Heidi Verticchio Have two applications so far, story went out this week and the deadline is in June
- VI. New business Hannah will be resigning from her position on AP council effective May 19<sup>th</sup>; Ad hoc committee to revamp on boarding: Hope, Susan, Rachel, Zach, Heidi and Christine led by Stephanie
- VII. Adjournment Rachel and Hannah 2<sup>nd</sup>

NOTE: If you cannot attend the meeting, please contact Ron at 8-8298 or [rmgiffo@IllinoisState.edu](mailto:rmgiffo@IllinoisState.edu)