



# Administrative/Professional

C O U N C I L

**ILLINOIS STATE UNIVERSITY**  
**Administrative/Professional Council Meeting**  
**April 14, 2005**  
**Room 314, Student Services Building**

**Council members present:** Kim Hays, Steve Klay, Gail Lamb, Sally Pyne, Jess Ray, Amy Roser, Mark Vegter

**Ex-officio members present:** Paul Jarvis, Mboka Mwilambwe, Kaye Johnson, Maureen Smith

Council Chair, Mindy Mangialardi, was absent. Vice-Chair, Sally Pyne, called the meeting to order at 1:15 p.m.

**Approval of minutes**

The Council approved the minutes of the March 24 meeting, as submitted. Minutes of meetings are available on the Council Web site, <http://www.apcouncil.ilstu.edu/>.

**Chair's Remarks** - Mindy Mangialardi

No report.

**Liaison Remarks** - Kaye Johnson

Johnson shared that she had attended a client conference for PeopleAdmin, the new on-line recruitment, application and employment process being adopted by the University. Johnson indicated that the transition period for implementing these new processes will be significant. A steering committee is in place. Council members Jess Ray and Sally Pyne both serve as members of this committee. A future Council meeting will feature a demonstration of Illinois State's site, as it is developed.

**Academic Senate Report** - Mboka Mwilambwe

Mwilambwe attended the 4/13/05 Academic Senate meeting, and provided the following report.

The meeting was called to order at 7pm.

**Chair and Vice Chair Remarks:**

**Senator Crothers** provided the following remarks:

- State Representative Dan Brady and Legislative Liaison Phil Adams could not attend as they were held up in Springfield.
- He introduced Josh Garrison as the newly elected president of SGA and Vice-Chair of the Academic Senate.

**Senator Garrison** provided the following remarks:

- He and a group of SGA members went to Springfield in order to lobby the legislature for a 1% increase across the board for Higher Education. They had an opportunity to meet with several members of the legislature although the many groups vying for the legislature's attention made things more difficult. Those they spoke with were receptive to their concerns although pessimistic given the budget situation.

#### Administrator's Remarks

**President Bowman** provided the following remarks:

- Public university presidents met with Rep. Tom Cross and other members of the Republican caucus. Among the items discussed were the capital spending bill, increase in the Higher Education budget, their (university presidents) support for an Inspector General for Higher Education, pension system reform, the ban on naming rights for public institutions and the memorandum of understanding concerning rescissions (signed by Gov. Blagojevich last year).
- Contrary to rumors, he is not planning a major reorganization in University Advancement. In putting together the search committee that will identify candidates for the position, he plans on following the draft policy currently being debated in the Senate as he believes it is a good one.
- The university is exploring legal remedies to address the web site "ISUSkanks.com."
- The AD search is winding down as candidates make their way to campus.

**Provost Presley** provided the following remarks:

- Approximately 2446 enrollment deposits have been received up to 4/8/05.
- His team is looking at an entrepreneurial model of funding Summer School it appears that it is working well so far in the Communications department (which is being used as a pilot for this model; essentially, the model is based on demand and if demand for a course is there, it will be offered and will be self-funded).
- The College of Nursing has been awarded a Pfizer endowed professorship, which is a significant achievement.
- The university is trying to be proactive in addressing concerns of copyright infringement by the RIAA (Recording Industry Association of America). The university is holding discussions with their representatives to figure out what ISU can do to help them.

**Vice President Mamarchev** provided the following remarks:

- McAlester recently opened and it has been a great success.
- Wilkins is scheduled to re-open in August.
- She gave times and locations for commencement ceremonies.

**Vice-President Bragg** was not present.

#### Committee Reports

*Academic Affairs Committee: the committee continued its review of enrollment management issues (i.e. number of General Studies major).*

*Administrative Affairs and Budget Committee: the committee discussed the Disestablishment of Academic Units, Sound Amplification and Flag policies.*

*Faculty Affairs Committee: the committee discussed the AFEGC (Academic Freedom Ethics and Grievance Committee) with Brian Clark.*

*Planning and Finance Committee: the committee finished its work on setting priorities for the university. Those will be presented to the Senate for endorsement at the next meeting.*

*Rules Committee: the committee discussed the Faculty Code of Ethics and nominations to external committees of the Senate.*

***Action Items:***

***04.01.05.01 Distance Education Guidelines and Philosophy Statement (Academic Affairs Committee)***  
***\*Senate Information Item on 2/23/05***

This item was passed by the Senate.

***03.31.05.01.1 Display of Flags Policy (Administrative Affairs Committee)***  
***\*Senate Information Item on 2/9/05***

This item was passed by the Senate.

***Information Items:***

***03.31.05.02 Disestablishment of Academic Units (Administrative Affairs Committee)***

Senate members suggested some edits that the committee will work on and re-submit at the next meeting.

***03.31.05.04 Amplification Policy (Administrative Affairs Committee)***

Edits were also suggested and it will be discussed again at the next senate meeting.

***04.01.05.03 Blue Book Changes: Dissolution of Entertainment Committee and University Forum Committee (Rules Committee)***

This item was moved to an action item and it was passed.

***04.04.05.02 Blue Book Changes: Honors Council Faculty Membership (Rules Committee)***

This item was also moved to an action item and it was passed.

***Communications:***

***04.01.05.04 Council of Illinois University Senates Agenda of 4/18/05***

Chair Crothers asked whether anyone had items they would like to include on this agenda.

Chair Crothers asked the Senate how they felt about the Senate issuing a "Sense of the Senate" resolution in response to the statements made by Trustee Bergman. The Senate agreed to the idea of such a resolution and Chair Crothers will work on drafting it.

The meeting was adjourned around 8:21 pm.

### **Committee Reports**

#### **Awards - Maureen Smith**

Smith shared that the Esprit de Corp winner has been selected, as well as three winners of the Distinguished Service Award. These awards will be presented at the joint A/P and Civil Service Awards Ceremony on Wednesday, April 20.

#### **Campus Communication Committee (CCC) - Paul Jarvis**

Jarvis shared that the traditional open meeting that precedes the Board of Trustees (BOT) meeting will not take place at their May meeting. This time will be devoted to other issues. The CCC, however, will compose their usual letter for the BOT.

### **Business**

#### **Elections - Steve Klay**

Klay shared the slate of those employees elected to the Council and to the A/P Grievance Committee. A motion was made and seconded by Kim Hays and Jess Ray, respectively, to accept the slates as presented. The motion was approved via Council vote. Council Chair, Mindy Mangialardi, will be contacting those elected to make certain that they each accept their position. A public announcement will follow.

#### **Brown Bag Dialogue Sessions**

There was some discussion about the two previous sessions and how the Council might want to change the format of the upcoming session on May 6. Phil Adams will be the guest.

#### **Budget Policy Recommendations**

The Council discussed the budget policy proposals that will go before the BOT at their May 13 meeting (see minutes from 3/24/05 Council meeting). Following discussions with Vice President Bragg at the 3/24 Council meeting and the Brown Bag session on 4/5, there are still concerns with the policy recommendation dealing with the limitation of student fee increases. Jarvis and Mangialardi will be working together to draft a "Council" response to these policies which will be sent to Vice President Bragg.

An impromptu discussion prompted a recommendation that Danney Hayden (Assistant Vice President, Administrative Information Systems) and Mark Walbert (Associate Vice President, Technology) be invited to a future Council meeting to discuss campus technology issues.

### **Adjournment**

The Council adjourned at 2:55 p.m. Moved and seconded by Amy Roser and Kim Hays, respectively.

Respectfully submitted,

Steven Klay, Secretary

#### **Future 2005 Meetings**

April 28	Spotlight Room
May 12	Spotlight Room
May 26	Spotlight Room