

Illinois State University  
**Administrative / Professional Council**

1:15-3:00 pm; Thursday, April 25, 2013  
Spotlight Room, Bone Student Center

**MINUTES**

**Council Members present** –Gina Bianchi, Nikki Brauer, Stephanie Duquenne, Debbie Lamb, Becky Mentzer, Stacey Mwilambwe, Matthew Murray (member-elect), Stacy Ramsey, Soemer Simmons, Alex Skorpinski, Beth Snyder, Derek Story and Tuwana Wingfield.

**Approval of minutes**-Minutes from April 11, 2013 were approved with minor corrections, motion by Debbie Lamb, second by Alex Skorpinski.

**Chair's Remarks:**

- President Search-Amelia Noel-Elkins and Susan Woollen updated the Council in regards to the Presidential search. A meeting is scheduled for May 7<sup>th</sup> for the Search Committee to discuss and then make its final recommendation to the Board of Trustees. At this time, both Amelia and Susan are unsure if this meeting will involve the entire Search Committee or just the Executive Committee. Amelia informed the Council that the level of research done by the search firm was excellent and various issues had been thoroughly researched prior to candidates coming to campus. The question was asked if President Bowman had any input on the candidates. Amelia and Susan responded that President Bowman was part of the interview process as all candidates meet with him at the end of their day on campus. Also, President Bowman has the same opportunity to provide feedback as the rest of the campus on the provided evaluation forms. These forms are being compiled by Jackie Snelling. Council members asked what role Amelia and Susan had in the search. Both ladies were involved with reviewing all applications in April. They took part in the initial discussion and were involved in the initial and middle rounds of discussion and selection. It was asked if Bob Dobski and Joanne Maitland were involved in the search process as their tenure on the Board was not renewed by Governor Quinn. Both participated in the search process and were part of the Executive Committee but will not be involved in the final vote. It was also mentioned that as of right now, the projected starting date for the new president will be July 1<sup>st</sup>. Both Amelia and Susan thanked the Council for allowing them to represent the AP community on the Search Committee.
- Presidential Candidate Interviews-Stacy thanked Council members for their attendance at the previous candidate forums. AP Council was well-represented. Some Council members will have a scheduling conflict on Monday and will not be able to make the Shared Governance Forum for Dr. Dietz.
- Meeting with President Bowman-Stacy will meet with President Bowman on May 15<sup>th</sup>. This will possibly be the last meeting. If any Council member has anything for Stacy to discuss with President Bowman, please let her know.

## Committee/Representative Reports

- **HR Liaison** – Derek Story
    - Benefit Choice is on schedule. The Employee rates are in iPeople for the opening of Open Enrollment on May 1<sup>st</sup>.
    - CMS will be on campus May 2<sup>nd</sup> from 10am-2pm.
  - **Academic Senate** —Tuwana Wingfield-
    - The SGA will hold a Dance Off on May 5<sup>th</sup> for students to kick start into finals week. Senator Alvarado has begun to assume responsibilities as SGA President.
    - May 8<sup>th</sup> will be the last Senate meeting for this academic year. It will also be the last meeting President Bowman will attend.
    - There were two advisory items presented for discussion:
      - Ombudsperson Council Report
      - 2017-2018 Academic Calendar
- <http://apcouncil.illinoisstate.edu/representatives/representation.shtml>
- **CCC** – Stacy Ramsey reporting for Jennifer Frobish-The CCC will be meeting next week to write the letter for the Board of Trustees meeting. The topic/presenter for the Coffee Hour has not yet been determined. Two suggestions for the Coffee Hour were a representative from Student Services or from the Lab Schools. Stacy asked the Council for ideas/suggestions to be included in the letter. Council members suggested that President Bowman be thanked for his leadership and support of shared governance. It was also suggested that Jay Groves be thanked for his communication efforts in the search process. Stacy asked if anyone had any other suggestions to please forward them to herself and Jennifer Frobish.
  - **Foundation** – Gina Bianchi – No report.
  - **Awards**-Beth Snyder-No report.
  - **Communications** – Alex Skorpinski-The AP newsletter email went out on Monday. Alex also announced that Ryan from *Stateside* will be the Council's guest on May 23<sup>rd</sup>.
  - **Elections** –Anjie Almeda-No report.
  - **Programming** –Nikki Brauer-No report.
  - **Scholarship** –Debbie Lamb –The scholarship application is live on the website. There have been no submissions yet.

## Business/Discussion Items

- Summer Work Groups-A sign-up sheet was passed around for the various work groups. Stacy will put together and send out work group assignments. It is possible we will be breaking out into our summer work groups during the May 23<sup>rd</sup> meeting in order to establish initial group goals.
- Other Items
  - The May 9<sup>th</sup> meeting is cancelled so Council members may attend President Bowman's Farewell Reception.
  - The Social is tonight at the Firehouse.
  - Postcard Art is Saturday. The event is a scholarship fundraiser for the College of Fine Arts.

**Adjournment** – motion by Nikki Brauer; seconded by Alex Skorpinski

**Next meetings – 1:15-3pm**

- May 23<sup>rd</sup>-Spotlight Room, Bone Student Center
- June 27<sup>th</sup>-Room 412, State Farm Hall of Business

**Socials – 5pm see website/Facebook for specific locations**

- May 23<sup>rd</sup>
- June 27<sup>th</sup>