ADMINISTRATIVE / PROFESSIONAL COUNCIL

MEETING MINUTES

1:15 pm − 3:00 pm • Thursday, May 14, 2020 Zoom Meeting

Members Present: Ron Gifford, Megan McCann, Chris Roberts, Melanie Fata, Heidi Verticchio, Tal Parmenter, Nora Atkins, Derrek Drenckpohl, Elizabeth Chupp, Chelley Jackson, Kevin Goffard, Amy Secretan, Hope Miller, Julie Navickas, Rachel Kobus, Amanda Papinchock, Emily Nafziger, Kris Harding

Members Excused:

Speakers:

1) Review of Agenda

2) Approval of Minutes

A motion to approve the minutes by Amanda, seconded by Tal. The minutes were unanimously approved.

3) Chair Remarks – Ron Gifford

Ron will be meeting with President Dietz again soon. Due to COVID-19, Human Resources is postponing the previously discussed review and reclassification of incumbent positions from AP to Civil Service; however, they will continue to review any requests to fill a vacant AP position to determine if the position should remain AP or be reclassified to CS before that position is posted and filled.

4) Treasurer's Report - Heidi Verticchio

Our balance is \$778.13. Ron motioned to approve up to \$500 to cover the expense on plaques. I've reached out to B and B about these. We will likely need to order 5 of these, depending on election status. A short discussion took place on what else we need to spend money on. Everyone will submit ideas to Heidi.

5) Human Resources Report - Melanie Fata

The benefit choice enrollment period is May 1st – 31st.

6) Committee / Representative Reports:

Academic Senate – Chris Roberts

ISU reimbursed approximately 20 million in room and board. We are down 25% in enrollment. There are some renovation projects moving forward such as the Horton roof repair and the multi-cultural center. Please see Chris' notes for full details.

• Campus Communications Committee – Liz Chupp

The Board of Trustees met last Friday. Beth from the Civil Service Council presented the letter. The letter focused on COVID-19 and thank yous to those helping to keep our campus moving forward. Please email Liz if you have any ideas for the next letter.

- Foundation Emily Nafziger No Report
- ISU Annuitants Association Tal Parmenter

The membership drive goes through May 31st. Check the website for more information. As of May 13th, we have added 48 new members.

- Awards Chelley Jackson No Report
- **Elections** Amanda Papinchock

AP Council voting is from Monday, May 11th through Friday, May 22nd. There are 6 nominations and we have 128 responses so far.

Programming – Megan McCann

Please plan to join the social on Friday at 4:30pm. The theme is favorite sports team.

Socials: All are at 4:30pm except June.

Fri. May 15
June (TBD)
Thurs. July 9
Pub II – CHANGED TO ZOOM
CornBelters Game - CANCELLED
Firehouse Pizza Pub – TBD

Service:

• Communication - Rachel Kobus.

The newsletter will hit Monday and includes information on nominations, the spotlight, scholarship, and details about the upcoming social. Julie will be taking over some responsibilities while Rachel is out.

• Scholarship - Heidi Verticchio

The AP Council scholarships have been announced. We have six submissions so far!

• **Diversity and Inclusion Initiatives** – Amanda Papinchock If anyone sees any articles that would be of benefit to the council, we can continue to pass those along and discuss and continue learning.

7) New business

Constitution Amendment: A discussion took place on the proposed changes to the Constitution. Tal's position was added. Liz's position was changed from 3 years to 2 years. Several other updates were included in the draft. A discussion took place regarding elections.

8) Adjournment

A motion to adjourn the meeting by Emily, seconded by Heidi. The motion was unanimously approved.

Next Meeting: Thursday, May 28, 2020

Respectfully Submitted:

Megan McCann 5/28/20