

Illinois State University  
**Administrative / Professional Council**

1:15-3:00 pm; Thursday, May 22, 2008  
Spotlight Room

**MINUTES**

**Council Members present** - Mindy Mangialardi, Nikki Brauer, Anjie Almeda, Pam Cooper, Teri Farr, Debbie Lamb, Maureen Smith, and Alex Skorpinski

**Ex-Officio Members present** – Stacy Ramsey, Rachel Calhoun, Ron Gifford, and Larry Lyons

**Approval of minutes** – May 8, 2008 minutes were approved -Motion made by Nikki Brauer, second by Teri Farr.

**Vice-Chair’s remarks** – Stacy Ramsey - none

**Committee/Representative Reports**

- **Elections** – Mindy Mangialardi 3 names of A/P representatives for the COB Dean search committee have been nominated and forwarded to the Provost’s office for consideration
- **Foundation** – Larry Lyons – no report
- **Scholarship** –Debbie Lamb –new application on A/P Council website with a 6/30/08 deadline. An email announcement will be sent to the A/P list-serv
- **CCC** – Stacy Ramsey – distributed letter from last BOT meeting
- **Academic Senate** – Ron Gifford – see attached report
- **HR Liaison** – no report
- **Constitution** – Stacy Ramsey – meeting in June, please send suggestions for revisions to Stacy. Clarifications of roles of ex-officio members will be a topic to review
- **Awards**- Rachel Calhoun – need to contact HR to have the plaque in the BSC updated reflecting the A/P Distinguished Service Award winners. Rachel will follow up with Colette Homan in HR. Nikki Brauer offered to assist as well.

**Business/Discussion Items:**

- **Grievance Policy** – tabled for discussion at June 12, 2008 meeting
- **Mentoring Survey** – review and send comments to Erin Pearce by 5/23
- **Adjournment** – Motion for adjournment by Nikki Brauer and seconded by Maureen Smith
- **Next meeting** – 6/12/08 in the Spotlight Room