

ILLINOIS STATE UNIVERSITY
Administrative/Professional Council Meeting
May 24, 2001
Spotlight Room, Bone Student Center

Present: Mike Baum, Maureen Blair, Jan Bremner, Rob Flot, Larry Jobe, Betty Kinser, Steve Klay, Jeff Lopez, Beverly Nance, Chika Nnamani, Sally Pyne, Cheryl Young, Sue Zinck

Absent: Molly Arnold, Jewel Gray, Martin Jackson, Paul Jarvis, Sally Parry

Guest: President Vic Boschini

Guest Remarks

Commencement

President Boschini commented that commencement ceremonies were enjoyable and he is glad to be a part of each of several ceremonies. Because of the number of graduates, the decision has been made to conduct two ceremonies each December, which affords more meaningful interaction with individuals.

Summer Activities

There are about 6,000 students enrolled this summer. The rededication of the newly redesigned University Golf Course will occur on July 2. Dr. Boschini will be traveling quite often and meeting with donors.

Budget

Although the legislature has not yet approved next year's budget, it is anticipated that they will do so by the end of May. The recommended increase in the operating budget for Illinois State is the second highest increase for Illinois' state schools. Dr. Boschini is optimistic that funds to renovate Schroeder Hall will be in next year's budget. This \$17 million project is extremely important because Schroeder Hall is the site of a large percentage of all instruction space.

A budget request being made by Eastern Illinois University to demolish their fine arts facilities and construct new ones could, if passed, set a precedent that may be advantageous to Illinois State in the future, when we pursue funding for improving our fine arts facilities.

There is potential for the capital budget to become a two-year budget, if approved by the legislature, an eventuality that Dr. Boschini believes will not be detrimental to Illinois State.

Town of Normal Renovation

Dr. Boschini expressed excitement about the Town's plans to renovate downtown Normal. The new design indicates much opportunity for university programming and office space.

Journal of College Character

Dr. Boschini participated, along with some other college presidents, in a project for this journal that focuses on ethical and moral issues on college campuses. His input involved keeping a 16-day journal that reflects his projects, activities, and time commitments. The resulting articles offer insights into a college president's responsibilities, time management and effectiveness.

General Campus Climate

Although the hustle-bustle has slowed down somewhat for the summer, it is an opportune time to focus attention on upcoming activities and long-range planning, especially now that Educating Illinois is generating many new efforts. Dr. Boschini believes that there is evidence that, more than ever, the campus community is working cooperatively toward the goals of our newly articulated strategic plan.

On behalf of the Council, Baum thanked President Boschini for attending the meeting and spending time interacting with and informing the Council of his activities, plans and reflections.

Approval of Minutes

The minutes of the April 26, 2001 Council meeting were approved without discussion.

Chair's Remarks—Baum

Baum welcomed new Council members: Rob Flot, Paul Jarvis, Betty Kinser, and Steve Klay. It is nice to have some overlap time for new members to interact with the Council before outgoing members leave in August.

Baum thanked the Awards Committee for their excellent work on this year's awards ceremony. The ceremony was very successful, was fun and entertaining, and a great co-op effort with the Civil Service Council. Comments regarding the event should be sent to Arnold, who will be continuing on the committee, while Nance will be leaving the Council. Baum reminded the Council that award recipients will be recognized at the Founders Day Convocation next February (although Baum will not have the opportunity to bestow any parrots upon them at that event).

Typically, the May Council meeting would be the last meeting of the year, but this year there will be a meeting in June (in Prairie II), dedicated primarily to hearing an update on the progress of the Campus Master Planning Committee. The July meeting will be subject-to-call.

Provost's Liaison—Zinck

Staff in the Provost' Office are preparing an Administrative-Professional employee handbook. At some point, the Council will have the opportunity to review a draft.

President's Campus Communication Committee (CCC) Representative— Baum for Gray

Discussion Hour

The discussion hour prior to the Board of Trustees' (BOT) meeting on May 11 began a new theme for the CCC: "Illinois State After Hours." As the first in a series of three sessions based on this theme, BOT members were invited to recall how they spent their time as students, other than attending classes. This exercise was followed by a presentation of results of research initiated by Dr. Helen Mamarchev, Vice President for Student Affairs, which examined the question "What do Illinois State students do 'after hours'?" Subsequently, select students presented their personal experiences during "after hours," followed by discussion among the students, the BOT, and other session attendees.

The BOT expressed some interest in lengthening future discussion sessions because they are of such interest. (The Council discussed this briefly and advised that it may be better to "leave them wanting more" than to exhaust their interest with sessions too lengthy and too information-packed.)

BOT Meeting

Capital Campaign. Jack North (State Farm), chair of the steering committee for Illinois State's comprehensive campaign, presented a preliminary report to the BOT regarding fund-raising efforts, commenting on the successes to date. He reported that the efforts have been significant and favorably enhanced by several factors, including the tireless and diligent efforts of President Boschini, Vice President Susan Kern and her staff in University Advancement. He also commented that Educating Illinois is getting very favorable reception from potential donors. North reported that pledges to date have reached \$30 million and, given the level of the endowment when the silent phase of the campaign began, there is potential to raise the campaign goal substantially.

Status of the State's Budget. Phil Adams, Illinois State's state legislative liaison, reviewed the current budget picture in Springfield, commenting on the impact that

redistricting discussions/plans are having and the potential for a serious financial shortfall in the State's revenue stream that will impact on higher education budgets and capital projects. Even so, Adams remains hopeful that Schroeder Hall renovation dollars will be approved during last-minute negotiations.

Other Agenda Items. Other BOT agenda items included relatively uncontroversial topics: approval of the Academic Plan and the approval of special centers (Center for Special Education Assistive Technology, Center for Reading & Literacy, Center for Nursing Research, and the Adlai E. Stevenson II Center for Community & Economic Development).

Liaison to the Foundation Board

Baum reported that Gail Lamb has resigned the liaison position and a replacement will be identified to serve the remainder of the term.

Young announced that the next Foundation Board meeting will be June 9.

Committee Reports

Joint Awards/Awards Committees (Nance)

Nance extended congratulations to the award recipients: Paul Jarvis, Rick Lewis, and Mindy Mangialardi who received AP Distinguished Service Awards; and Sharon Stanford, who received the AP Esprit de Corps Award. Two award recipients from this year will serve on the joint awards committee next year.

Parking Committee (Nnamani)

The committee is reviewing the changes in reserve parking that will occur when the new College of Business building is completed and is discussing where to locate new reserved spaces.

Elections Committee (Lopez)

The committee will announce at the June Council meeting the person next in line for the Foundation Board liaison position.

The committee requested that the Provost's Office maintain the archives and otherwise serve as the repository for election materials and history. Zinck agreed to find file space for these materials.

Team Excellence Awards Committee (Pyne)

Pyne reminded the Council (and herself) that she will draft a plan to rotate among the major administrative areas the responsibility for this annual effort.

University Health Education Coordinating Committee/Alcohol Policies Task Force (Pyne)

The task force, as well as several subcommittees, will continue to work through the summer on this fairly complex task.

Sick Leave Bank (Bremner)

A handout, "Sick Leave Bank Summary," was distributed that indicates data for FY99-FY01. There are over 2,000 days in the bank currently. Because of the currently more-than-sufficient bank balance, future discussion will occur regarding the pros and cons of allowing current contributors to maintain their enrolled status without contributing a second year. The policy does allow for a special/emergency enrollment period if the bank ever reaches a point when it is nearing depletion.

Web Planning and Advisory Committee (Baum)

The committee is currently examining considerations related to accommodating disabilities. Baum will report committee progress in more detail at a future Council meeting when more time is available.

AP Council Representative to the Academic Senate (Baum)

Baum attended his first Academic Senate meeting as Council liaison, which was the last meeting before the Senate's summer recess. At the meeting, Dick Runner made a presentation regarding campus master planning. The Senate committee structure has been established and AP and Civil Service liaisons will serve on the Planning & Finance Committee. The Senate and other subcommittee agendas will continue to be very academically focused.

Old Business

In the interest of time, the following agenda items were postponed to a future meeting: 1) developing joining and departing rituals for Council members; 2) addressing attendance, absence and representation issues; and 3) concerns regarding the presidential evaluation process.

Bremner and Zinck continue to pursue updating the recognition plaques in Bone Student Center.

New Business

None.

The Council meeting adjourned at 3:00 p.m.

Respectfully submitted,
Cheryl Young, Secretary