



**Members Present:** Elizabeth Chupp, Amy Secretan, Megan McCann, Derek O’Connell, Derrek Drenckpohl, Mike Regilio, Emily Nafziger, Kara Snyder, Kate Boutilier, Melanie Fata, Terry Jackson; *[Zoom: Tal Parmenter]*

**Members Excused:** Chelley Jackson, Nora Atkins, Amelia Noël-Elkins, Jamie Sennett, Rachel Kobus

**Guests Present:** Troy Hinkel joined and will officially be seated in September

**Speakers:** N/A

**1) Review of Agenda**

A motion to approve the agenda was made by Derek O., seconded by Kara. The agenda was unanimously approved.

**2) Approval of Minutes:**

A motion to approve the minutes was made by Amy, seconded by Liz. The minutes were unanimously approved.

**3) New business**

• **ISU Homecoming Parade**

Kara met with Beth, Civil Service Council, to discuss our participation in this year’s Homecoming Parade. There are concerns about volunteer recruitment and what our participation will look like (we may not be able to distribute items like we have done in the past). Council discussed revisiting our involvement in a more “normal” year. Kara will share Council feedback with Beth. Kara spoke with Stephanie Duquette, Alumni Engagement, about our involvement in this year’s Parade, and will invite Stephanie to present to Council at a future meeting to discuss how we can promote this year’s Parade within our units and as representatives of Council (such as with t-shirts!). Kara will email Megan and Kate once she confirms Stephanie’s availability for our next Council meeting.

• **Overview of accomplishments and items still be worked on from 2020-2021**

Liz provided some background on the brainstorming discussion from 2020-2021 and how the list was established.

• **Brainstorming Topics List for 2021-2022**

Megan facilitated Council discussion on items to consider for the upcoming year, 2021-2022 relating to: Who AP Council is, what we are about, things we should be doing differently, how to move forward on previous items, etc.

• **Prioritize Goals / Next Steps**

Notes from this discussion will be presented at the next Executive Committee meeting on September 1<sup>st</sup> for synthesis and to identify themes and specific goals. This information will be presented to Council at the September 9<sup>th</sup> meeting. The list of items will be posted on our meeting agendas and in our meeting minutes moving forward to remind us what we are focusing on and to assist us in moving forward.

**4) Old business (will be updated with 2021-2022 list items for future agendas & minutes)**

**Brainstorming Topics List (On-going)**

- How do we communicate information out to other APs
- Increasing visibility of APs on campus
- Increase representation on Senate
- Monitor HR updates related to AP transitions
- AP engagement/programming
- Timely committee work (i.e., awards, scholarship, elections, etc.)
- Workplace flexibility
- Creating space, opportunities, and programming to discuss and generate ideas regarding Diversity, Equity, and Inclusion

## 5) Chair Remarks – Megan McCann

**Meeting with President Kinzy:** Megan, and Stuart Palmer, Civil Service Council, met with President Kinzy on August 26<sup>th</sup>.

**Council Website:** Megan encouraged Council members to review the website and to identify what could be improved or clarified.

**Committee Chair Vacancy Updates:** Amy Secretan will serve as Chair of Diversity, Equity, & Inclusion Committee. Kate Boutilier will serve as Chair of Communications Committee. The role of Programming Chair is still open. Please contact Megan if you are interested in serving in that role or if you have any questions.

**ISU House Calls:** ISU is conducting House Calls this fall to students living in residence halls. Megan suggested discussing this in July as a volunteer opportunity for APs.

**Members Leaving Council:** The following members will be rolling off Council: Jamie Sennett, Rachel Kobus, Bridget Reeland. Thank you for your service to Council!

**New Members:** Welcome to new Council member Terry Jackson! Troy Hinkel will officially be seated on Council in September.

**Vacant Council Seats:** We have (2) at-large Council seats to fill. The Executive Committee will discuss at their next meeting the best way to approach filling these seats and will continue discussion with Council about how to move forward.

**October Council Meetings:** Due to scheduling conflicts, the Council's October meetings (October 14<sup>th</sup> & 28<sup>th</sup>) will be held in the Center for Civic Engagement conference room. Updated meeting invitations will be sent.

**Children's Holiday Party:** A meeting is scheduled for next week to continue the discussion.

**Search Committee Request:** A search committee is forming to fill the role of Director of the Graduate School. They would like (1) representative of AP to serve on this committee. Megan will post additional information to our Teams site.

**Programming Request:** Please contact Megan if you have any ideas for programming/guest speakers at our Council meetings.

## 6) Treasurer's Report – Amy Secretan

Amy will start process to order plaques for outgoing Council members.

## 7) Human Resources Report - Melanie Fata

A reminder about the search advocate program kicking off in September. If you would like to volunteer as a search advocate or would like to use one for a search in your department, please contact Lisa Mason, [lmason@ilstu.edu](mailto:lmason@ilstu.edu).

HR provided information recently on the current list of those classified as APs. The Division of Academic Affairs is the final division that will need to go through the transition to CS. The transition of AP employees to CS is expected to conclude by the end of the calendar year.

Derek D. asked about obtaining data from HR pertaining to the university's remote work policy. Any data that can be provided will be helpful in Council communication, moving forward on issues impacting APs, and Council advocacy for the policy. Melanie will speak with Janice Bonneville about this request.

***Due to time, we were unable to discuss the following agenda items: Representative Reports, Committee Reports, University Updates. Representatives and Committee Chairs are encouraged to provide reports/information in Teams for Council members to review.***

## 8) Representative Reports:

- **Awards** – Chelley Jackson
- **Academic Senate** – Derek O'Connell (in lieu of Amelia Noël-Elkins)

- **Campus Communications Committee** – Liz Chupp
- **Foundation** – Emily Nafziger
- **ISU Annuitants Association** – Tal Parmenter

#### 9) **Committee Reports:**

- **Elections** – Derrek Drenckpohl
- **Programming**
- **Communication** – Kate
- **Scholarship** – Derek O.
- **Diversity and Inclusion Initiatives** – Amy  
Amy, and Tal Parmenter will be representing APs at a Leader's Circle Retreat on Friday, September 17<sup>th</sup>. Amy will share agenda information.

#### 10) **University Updates**

#### 11) **Adjournment**

A motion to adjourn the meeting was made by Emily, seconded by Mike. The motion was unanimously approved.

#### **Next Meeting: Thursday, September 9th via Zoom or in-person (DeGarmo Room 551)**

All meetings will take place in DeGarmo Room 551 through December (with a Zoom option). **Please note:** Meetings in October will be held in Center for Civic Engagement conference room (with a Zoom option).

#### **Respectfully Submitted:**

Kate Boutilier  
9/2/21