



**Members Present:** Ron Gifford, Nikki Brauer, Heidi Verticchio, Christine Bruckner, Rachel Caracci, Stephanie Duquette, Megan McCann, Kevin Goffard, Kris Harding, Rachel Kobus, Zach McDowell, Amanda Papinchock, Melanie Schaafsma, Susan Woollen, Julie Navickas, Amelia Noel-Elkins, Elizabeth Chupp

**Members Excused:** Hope Fine

**Speakers / Guests Present:** None

**1) Review of Agenda**

**2) Approval of Minutes**

A motion to approve the minutes by Rachel Caracci, seconded by Heidi Verticchio. The minutes were unanimously approved.

**3) Chair Remarks – Ron Gifford**

Ron met with President Dietz. He brought up the submission of our letter in regards to Academic Senate.

**4) Treasurer's Report - Heidi Verticchio**

Our balance is \$2,000. Stephanie mentioned that we will need to have checks cut ahead of time for the bounce house company for the children's party.

**5) Human Resources Report - Melanie Schaafsma**

She spoke with Lisa Mason about the College of Education Dean posting. The three positions are only internal searches. The internal candidate will still have to formally apply and go through the application process.

**6) Committee / Representative Reports:**

○ **Academic Senate – Amelia Noel-Elkins**

At the meeting, Dan Stevens provided a shortened version of the full presentation he made to the Administrative Affairs and Finance and Planning Committees. There were a lot of announcements including the new School Street food pantry. This is open every Friday from 4:00 pm – 6:00 pm at First Methodist Church. This is available to all college students with a school ID. The SGA is working on a new constitution. In the Equitable Treatment for Students Policy they removed "experimental grading" in the grading policy section 4.1.6.

○ **Campus Communications Committee – Liz Chupp – No Report**

○ **Foundation – Christine Bruckner – No Report**

○ **Awards – Rachel Caracci**

The awards postcard will be sent out tomorrow. The nomination forms are already listed on the website. The deadline to submit the form is November 9<sup>th</sup>. The diversity award is also on the postcard. The President's office agreed to pay for the printing and mailing of the postcard, which saves us a couple hundred dollars. The team excellence award information has been updated on the website by Rachel Kobus.

○ **Elections – Amanda Papinchock – No Report**

○ **Programming – Stephanie Duquette**

The Krispy Kreme fundraiser will be in the spring instead of the fall. It's Ron's turn to MC the Children's Holiday Party. Ron said he was able to MC this year. The Holiday Party is on December 7<sup>th</sup>. Volunteers are to be there by 5:30 pm. The event starts at 6:00 pm. Megan is working on getting a sign up genius going to fill the volunteer spots.

▪ **Socials:**

- 9/28 – Destihl Brewery
- 10/26 – 8 Bit
- 11/30 – Jesse's Grill

- December – possibly partner with Civil Service for hot cocoa and cookie bar in the BSC for all staff
  - 1/25 – Medici's
  - 2/22 – Joe's Pub (Shoppes at College Hills Mall)
  - 3/29 – Gill St.
  - 4/26 – White Oak Brewery
  - 5/31 – Flingers
  - 6/28 – Pub II
  - 7/26 – Hyatt Rooftop
- **Service Updates:** Christine Bruckner  
She touched base with the programming committee about making cards for the hospitals again this year. We need to figure out what day we want to make these. It might be good to do this after one of our meetings when we do not have a speaker. We talked about doing holiday helper again and Stephanie is going to head that up. We need to collect money, so we know how many kids we can sponsor. The Midwest Food Bank volunteer event has a slight change. The scheduled time is 5:00 pm -7:00 pm instead of 6:00 pm – 8:00 pm. This is on November 8th. We are expected to bring between 8 and 10 people, but can't bring more than 10 as we are paired with another ISU group. She will send everything out to the Council including the liability waiver. She will include in there the list of everyone that originally signed up. If you signed up and can no longer attend after November 1<sup>st</sup>, please let Stephanie know.
  - **Communication** – Rachel Kobus  
The newsletter went out on Tuesday. The awards email will go out next week. She contacted Lyndsie Schlink about doing headshots for the new Council members. She charges \$15.00 per headshot. Each person can schedule a day with Lyndsie directly and copy Rachel on the email. You do not have to do it and can provide a headshot of your own. Christine will do one more spotlight for October.
  - **Scholarship** – Heidi Verticchio – No Report

## 7) New business

- **Homecoming – handing out bags and walking the parade route**  
Rachel Caracci mentioned that the Civil Service Council reached out about helping hand out bags at homecoming. We hand out bags between 9:00 am and 9:15 am. This is on Saturday, October 13<sup>th</sup>. Those bags are given to the kids on the parade route to collect candy. She will send out an email to everyone with more information and seeing who is available to volunteer. They also asked if we wanted to walk the parade route. They will have a vehicle. Stephanie mentioned that we have a new A/P Council magnet. Ron, Zach, and Rachel C. will be there to help volunteer.
- **Constitution**  
Ron, Nikki, and Susan discussed how to move forward with changes in our constitution in regards to Quorum and Council Member elections. The recommendation is to change quorum to majority and move seating new Council members to begin in May instead of waiting until August. There would be a slight overlap for a few months with Council members. However, this helps get the new Council members on board prior to August elections for officers. Nikki read the new changes to the Constitution. A verbal vote was called and passed unanimously.
- Ron noted that if there is anything we are interested in doing this year for our A/P members or within A/P Council, please let him know. We have ramped up our service event offerings. Nikki mentioned that as we face changes to A/P positions, we might look at other Council models and maybe restructure to combine A/P Council with Civil Service Council in the future. Ron and Nikki will speak further on this.
- The Master Plan Team will present to us on October 11<sup>th</sup>. Yimin Wang will come speak to our group on November 8<sup>th</sup>.

## 8) Adjournment

A motion to adjourn the meeting by Nikki Brauer, seconded by Rachel Caracci. The motion was unanimously approved.

**Next Meeting: Thursday, October 11<sup>th</sup>**

**Respectfully Submitted:**

Megan McCann  
10/3/18