

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, September 25, 2008
Spotlight Room

MINUTES

Council Members present - Mboka Mwilambwe, Stacy Ramsey, Pam Cooper, Teri Farr, Julie Huber, Debbie Lamb, Becky Mentzer, Melissa Moody, Erin Pearce, Maureen Smith and Alex Skorpinski

Ex-Officio Members present – Rachel Calhoun, Ron Gifford, Len Grinstead, and David Rardin

Visitor – Linda Ellerman, Academic Advisor in COB

Guest – Barb Todd spoke to Council members about upcoming Homecoming events and activities available to all on campus during the week of October 13-19, 2008. Barb encouraged participation in the parade, campus decorating contest, tailgate activities, football game and Faculty/Staff luncheon. Barb also mentioned that via UPB, students have opened up competition in the university spirit games to faculty and staff. Barb also gave a gift of spirit items from the Alumni Relations office for all attending the meeting.

Approval of minutes – September 11, 2008 minutes were approved with corrections - Motion made by Becky Mentzer, second by Debbie Lamb.

Chair's remarks – Mboka noted that the Council dinner with President and Mrs. Bowman at the University Residence on 9/22/08 was well attended and a thank you card will be sent. Mboka is scheduled with his next meeting with President Bowman on 9/26/08. Mboka again encouraged participation in the homecoming parade, and noted that treats have been purchased, flags to handout have also been made – Debbie and Becky will help with distribution.

Committee/Representative Reports

- **Elections** – Kim Hays has agreed to serve again as elections administrator
- **Programming** – Erin Pearce & Julie Huber – topics include:
 - **Shots fired video (college based scenario)**
 - Sustainability
 - ODAA
 - College selection process
 - U Club
 - Financial Aid planning for college
 - Student behavioral intervention team 'helping students get help'
 - CERT
 - Diversity education on campus

- **Academic Senate** – Ron Gifford – see attached report
- **Foundation** – Larry Lyons – no report, next meeting in November 2008
- **Scholarship** –Debbie Lamb –recognition will be at F/S luncheon at homecoming
- **CCC** – David Rardin –no report
- **HR Liaison** – Len Grinstead – no report – (request was made for Len to bring information re: upcoming benefits choice period to the next meeting)
- **Constitution** – Stacy Ramsey – ongoing, no current update
- **Awards**- Rachel Calhoun – working with Shirley McCauley in the BSC to update the plaque on the wall at the BSC for Distinguished Award recipients.

- **Business/Discussion Items:**
 - Homecoming Parade – coordination of activities discussed

- **Adjournment** – Motion for adjournment by Ron Gifford and seconded by David Rardin

- **Next meeting** – 10/9/08 in the BSC Spotlight Room