

Illinois State University  
**Administrative/Professional Council**

1:15 — 3:00 pm; Thursday, September 28, 2006  
Spotlight Room

## **MINUTES**

---

**Members Present** - Steve Klay, Amy Roser, Mark Vegter, Debbie Lamb, Rick Olshak, Mindy Mangialardi, Nikki Brauer, Pam Cooper, Terri Farr, Becky Mentzer, Maureen Smith, Jerry Abner

**Ex-officios present** - Stacey Ramsey, Mboka Mwilambwe, Larry Lyons, Derek Story

I. Sheahon Zenger, Director of University Athletics

- Zenger discussed initiatives within the Department of Athletics. The philosophy of the Athletics Department is that ISU is a community of scholars. Athletics is here to advance the institution. Zenger also talked about why he likes the University, and Bloomington/Normal community. Illinois State University has a strong athletic program. Zenger supports the "Spread the Red" campaign. Student spirit is increasing, over 4000 students attended the last game. First year was getting harmony in the department and bringing back donors. Athletics is near the previous year's mark in fundraising.

II. Guests: Barb Todd, University Advancement

- Todd spoke of her new Role at Illinois State University which is Executive Director of Internal Campaigns. The position focuses on Faculty, Staff, and Retirees for fundraising/philanthropy. The position is still evolving and currently has four focus areas.

1) Strengthen overall community on campus, promoting opportunities to develop community, for example the faculty/staff lunch with President Bowman during Homecoming. Another example is that she is working on a University Wide Campus Chili cook off, in April. The goal is to help the University community Interact with people they may not see on a regular basis.

2) Developing processes to take care of current donors, that their gifts are valued.

3) Launch a family campaign for Illinois State fundraising.

4) Fill gaps with Faculty/Staff/and retirees as donors.

Athletics conducted an internal campaign in the last fiscal year. They indicate their campaign as very successful.

Todd asked the AP council to consider a faculty/staff appreciation week. What activities could happen tied to this week?

II. Approval of minutes — September 14, approval is pending, minutes where not available.

III. Chair's remarks — Steve Klay

- Klay with Melody Palm, Chair of the Civil Service council. The Civil Service Council Sponsoring a bus trip to Chicago on Nov 4<sup>th</sup>. 20\$ to ride the bus and it is open to everyone. The route is to the downtown area and the museum complex. Distinguished Service awards timeline needs to be changed, due to Founders Day. Klay discussed how to handle submissions for awards.

-Klay met with President Bowman. Bowman will be traveling to Springfield to start discussions on next year's budget. Until the state can contribute more to the budget, salary increases will continue to be minimal. Larger projects may not happen if the priority is on salaries. Klay and Bowman discussed the Spelling commission report

<http://www.cnn.com/2006/EDUCATION/09/26/higher.education.ap/index.html>

- Another mid year salary increase for Associate and Full professors.

- Illinois State will conduct a national search for the VP of Institutional Advancement.

Some discussion occurred on how AP representation will be part of the process.

- The University is close to closing a deal with the former Eagle property on main.

- A new dining plan will be revealed next week.

#### IV. Committee/Representative Reports

- **Mwilambwe reported that the Academic Senate was canceled.** Deb Smitley provided an update on Educating Illinois to the Business and Finance Committee. The Educating Illinois Committee will consist of 24 members, mostly faculty. Members will be announced in a few days.

#### V. Business/Discussion Items

- HR Liaison - Klay met with Ira Schoenwald regarding the Liaison, Derek Story is the Liaison. Because of this role a new Awards person will be needed, that person will be the one who receive the next highest vote count in the last election.

- State of the University Address - Council discussed reactions to the President's Address.

- Civil Service will be participating in the Homecoming parade. The AP council agreed to participate again this year.

- The Holiday party with Civil Service is on December 2 at 10:00 in Horton Field House. There was discussion regarding AP co-sponsorship. The council agreed to co-sponsors again this year and create a flyer to help promote the event with AP staff.

- Ramsey and Klay will be attending the upcoming Campus Communication Meeting.

- Council members appreciated the Q&A session after the President's address, and his comments regarding salary increases for everyone.

#### VI. Adjournment - Roser moved, and Bauer seconded.