

Illinois State University
Administrative/Professional Council
1:15 – 3:00 pm; Thursday, January 26, 2017
Spotlight Room, BSC

AGENDA

Excused absence: Susan Woollen

Attendance: Zach Mcdowell, Hope Fine, Christine Bruckner, Ron Gifford, Nikki Brauer, Heidi Verticchio, Rachel Kobus, Jamie Neville, Hannah Mesouani, Rachel Caracci

- I. Review of Agenda **approved**
- II. Approval of Minutes from Dec. 8th **approved**
- III. Chair Remarks – Ron Gifford **met with president since last meeting; President gave update about Springfield which was no update; thanked president for raise for all staff and faculty; AP council met informally two weeks ago and received updates from the HR rep, Melanie. These updates included updates on diversity and hiring around diversity. Also touched on was the professional development training on campus, specifically supervisor training. HR hopes to roll these trainings out over the course of the next several months; Ron met with the new AVP for Administrative Technology, Charlie Edamala. Hope would to meet with him regularly and report technology issues that AP Council run into to him in order to make improvements across campus;**
- IV. Treasurer's Report **in contractual the balance is \$650.55 and \$42.70 in commodities**
- V. Committee/Representative Reports
 - a. HR Updates – Melanie Schaafsma **no report**
 - b. Academic Senate – Nikki Brauer **Senate packet for 1/25 was sent to council to review; minutes for 1/25's meeting included**
 - c. Campus Communications Committee – Heidi Verticchio **no report**
 - d. Foundation – Christine Buckner **no report; will meet on 2/24**
 - e. Awards – Rachel Caracci
 - i. Update in selection **Emerging Leader: Colleen Rice and Distinguished Service recipient: Doris Groves, Rick Ketzler, Todd McLoda, Sarah Metivier: Esprit de Corps: Narry Kim**
 - f. Elections – Jamie Neville **Hannah and Ron will serve on the committee; committee will review positions and time left on committee**
 - g. Programming – Stephanie Duquette
 - i. Save the date for Socials 4:30pm unless stated otherwise 1/27 Maggies; 2/24 Firehouse; 3/31 Cheeks; 4/28 Western Tab and May 19th Pub II
 1. Need to chat about 2/24's social **readdress moving it the next meeting**
 - ii. Brown Bag updates **Plan for the next: Queer Studies minor; Christine will contact Jan about Center for CESL**
 - iii. Service Opportunities-Christine **Bring it Back to Normal is coming up in April; more information to come**
 - h. Communications—Rachel Kobus
 - i. Next A/P Spotlight **Hannah will be next spotlight**
Will do a story on F/S dancing with the stars
 - i. Scholarship – Heidi Verticchio **no report**
- VI. New business **Aaron Vonqualan is now in Advancement as the Assistant Director of Development for COB**
- VII. Adjournment **Heidi motioned to adjourn, Christine 2nd, all in favor**

NOTE: If you cannot attend the meeting, please contact Ron at 8-8298 or rmgiff@IllinoisState.edu