



Members Present: Nora Atkins, Kate Boutilier, Elizabeth Chupp, Derrek Drenckpohl, Troy Hinkel, Chelley Jackson, Terry Jackson, Megan McCann, Emily Nafziger, Amelia Noël-Elkins, Derek O'Connell, Mike Regilio, Amy Secretan, Derek Story

Members Excused: Tal Parmenter, Kara Snyder

Guests Present:

Speakers:

1) **Approval of Agenda**

A motion to approve the agenda was made by Megan, seconded by Amelia. The agenda was unanimously approved.

2) **Approval of Minutes**

A motion to approve the minutes was made by Derek O., seconded by Megan. The minutes were unanimously approved.

3) **Academic Senate Report** – Amelia Noël-Elkins

See attached notes from Amelia.

4) **Human Resources Report** – Derek Story

- **LinkedIn Learning** is coming as soon as 2/1/22. Final preparation confirmations are being made that ensure this is through single-sign on. Pilot group recommendations and curated learning will be part of the dashboard
- **Lisa Mason's** position as Director of Executive Search Services and Interim Head of Academic Personnel will be combined beginning February and she will serve more permanently as a fixture with both.
- **HB2778** was vetoed, and we are watching for Governor Pritzker's "negotiating with teachers unions and other groups to negotiate a different package with a stronger vaccine requirement" (WGLT excerpt). HR and the campus should know more in the upcoming weeks. [WGLT Story](#)
- **All About ISU** - staff second day orientation for mission, vision, values is back officially as of this morning. We have reduced the cap for this from the previous 25 to 20 for space.

5) **New business**

• **AP-CS Working Group Updates**

Amelia, Amy and Terry met on January 26th to review the Constitution and to discuss internal committee structure for each (What does each group currently do? Which committees should remain? Which should be added?). This will be a standing item on meeting agendas.

• **Spring 2022 Goals – information & discussion (all)**

In addition to a merger with CS Council, discussed prioritizing the upcoming election cycle. This includes reaching out directly to fellow APs, or departments with APs, to make that connection and inspire them to serve. Council should discuss this moving forward, in addition to the collaboration between internal committees, such as Programming (Get to Know AP Council-type events), and Communication (evaluate how we are reaching APs). We now have a form on AP Council website to collect feedback, thoughts, ideas, and suggestions from APs – what are areas of concern? What are things that they want Council to discuss? Election is particularly important, as several Council members will be leaving at end of current term, either due to job/role changes or because their terms will be ending.

We can also discuss ways to work more closely and systematically with CS Council. This can help us be better informed. There was previous discussion of identifying a liaison from each Council to attend the other Council's meetings to learn more about the discussions each is having, the positions they are taking on issues of shared governance. A similar idea was to hold joint meetings between the Councils (maybe once a semester), which can be explored further for the upcoming academic year.

6) **Old business (2021-2022 List)**

Brainstorming Topics List (On-going)

- Improve communication efforts to APs on campus
- Increase visibility of APs on campus

- Increase representation on Senate
- Monitor HR updates related to AP transitions
- Continue AP engagement/programming
- Remote Work Policy / Workplace Flexibility
- Create space, opportunities, and programming to discuss and generate ideas regarding Equity, Diversity, and Inclusion
- Develop annual survey for APs and communicate out efforts taken on actionable items
- Discussion about Future Partnerships with CS Council

7) Chair Remarks – Terry Jackson

- **Chair Transition:** Terry has accepted a new role with a Civil Service classification, so he will be stepping down as Chair. Vice Chair Derek O'Connell will assume responsibilities of Chair, with previous Chair, Elizabeth Chupp, agreeing to serve as Co-Chair for the remainder of the semester. A vote to allow Terry to remain on Council until the end of the current semester will be facilitated.
- **Data Regarding Breakdown of APs on Campus:** Terry shared data pertaining to where APs are located on campus. Majority of APs are located in Academic Affairs. Eighty-eight departments on campus have (5) or fewer APs. Fifty departments have (2) or fewer APs. Having a better understanding of this data will assist Council in our efforts to promote Council during the upcoming election cycle, and to recruit a stronger and more diverse representation on Council.
- **Meeting with President Kinzy:** Terry met with President Kinzy earlier this month. Derek will begin meeting with President Kinzy in February.
- **Parking Advisory Committee:** Currently, there are (2) AP seats on Parking Advisory Committee (PAC). PAC was seeking feedback on whether we wished to retain these seats, and, in addition, whether we wished those to be filled by Council members, or by non-members through appointment. Council approved continuing with (2) seats on PAC, and to recommend that least (1) seat be filled by a Council member, for the purpose of reporting at Council meetings.
- **Years of Service Recognition Program:** This committee is looking for representatives from AP Council to serve. Committee work will begin in early February. Terry will confirm when meetings will begin, and will request additional information, to share with Council members interested in serving.
- **February 10th Council Meeting:** Terry will preside over the next meeting on February 10th. This responsibility will then transition to Derek.

8) Treasurer's Report – Amy Secretan – No Report

9) Representative Reports

- **Awards – Chelley Jackson – No Report**
- **Campus Communications Committee – Liz Chupp**
The Board of Trustees will meet next on Friday, February 18th. CCC will hold a brainstorming session on February 8th to discuss ideas and content for the letter to be presented at the meeting. Please contact Liz via Teams or email with any suggestions.
- **Foundation – Emily Nafziger**
The Foundation Board will meet next at the end of February.
- **ISU Annuitants Association – Tal Parmenter – No Report**

10) Committee Reports

- **Elections – Derrek Drenckpohl**
Will discuss more details about election cycle at next meeting.

- **Programming** – TBD
- **Communication** – Kate Boutilier
January newsletter will be sent out Monday, January 31st. Included will be a reminder that Council meetings are open to all A/Ps across campus. Those interested in attending will be invited to contact Kate for link/meeting details.
- **Scholarship** – Derek O'Connell
Kate, Megan, Mike, and Emily have volunteered to serve on the committee. Please contact Derek if you are interested in serving.
- **Equity, Diversity, and Inclusion Initiatives** – Amy Secretan
Amy will be attending the EDI retreat/symposium scheduled for February 14th. Ideas on pause until attending retreat, to incorporate information presented there.

11) University Updates

12) Adjournment

A motion to adjourn the meeting was made by Emily, seconded by Nora. The motion was unanimously approved.

Next Meeting: Thursday, February 10th, 2022 / 1:15 pm – 3:00 pm / STV 401 and Zoom