Council Members present - Mboka Mwilambwe, Stacy Ramsey, Anjie Almeda, Pam Cooper, Teri Farr, Julie Huber, Nikki Brauer, Melissa Moody, Erin Pearce, Michelle Schuline, Ryan Gray

Ex-Officio Members present – Rachel Calhoun, Ron Gifford, David Rardin and Larry Lyons

Guest: Dan Layzell, VP Finance & Planning & Deb Smitley, AVP Finance & Planning to solicit feedback on the Master Plan

Approval of minutes – January 14, 2010 minutes approved, motion by Stacy Ramsey with second by Anjie Almeda

Chair’s remarks – Mboka met with President Bowman and discussed the budget, noting that through conservative planning, we are OK for now with no plans for furloughs or layoffs.

Committee/Representative Reports
- **Elections** – Anjie Almeda – A/P Council elections will be in March. There are 7 current Council members whose term will expire (see website for details) and 6 available positions on the Grievance Panel. Tentative schedule for nominations will be March 5 – 20 with the voting period to be March 24-31. Anjie will ask Kim Hays if she would agree to serve as the election administrator again this year.
- **Programming** – Erin Pearce – no report
- **Academic Senate** – Ron Gifford – no report
- **Foundation** – Larry Lyons -- next board meeting 2/19/10
- **Scholarship** – Debbie Lamb – not present
- **CCC** – David Rardin – no report
- **HR Liaison** – Melanie Schaafsma – not present
- **Awards** – Rachel Calhoun – no report

Business/Discussion Items
- **Meeting frequency and start time** – (TABLED UNTIL NEXT MEETING) Discussion of moving the start time from 1:15 to 1pm to better accommodate for class start times for those advising and teaching. Discussion of pro’s and con’s of moving meeting frequency including attendance, timely discussion & approval of campus issues (i.e. master plan approval), approval and distribution of minutes, engagement of sub-committees, and scheduling of guests will become
increasingly difficult. Three options were presented, motion to consider for January meeting by Ron Gifford, second by Debbie Lamb:

- Keep two meetings – cut time back to one hour each
- Keep one meeting, making the second meeting the choice of the chair if there is no important business on the agenda
- Move to one meeting per month – from 1pm – 3pm

- **Social** – Friday, 2/26/10 5pm at Medici

**Adjournment** – Motion for adjournment by Anjie Almeda and seconded by David Rardin

**Next meeting** – 2/11/2010 in BSC Spotlight Room

- Special guests Beth Snyder & Christy Harrison (Gladly We Give)