

Illinois State University  
**Administrative/Professional Council**  
1:15 – 3:00 pm; Thursday, February 11, 2016  
Spotlight Room, Bone Student Center

**AGENDA**

**Melanie Schaafsma, Alex Skorpinski, Christine Bruckner, Ryan Denham, Ron Gifford, Rachel Caracci, Greg Diller, Matt Leegam, Jaimie Neville, Susan Woollen, Ken Fansler, Stephanie Duquenne, Nikki Brauer**

I. Review of Agenda

II. Approval of Minutes **Nikki 1<sup>st</sup> and Rachel 2<sup>nd</sup>**

III. Chair Remarks – Alex Skorpinski

Meeting with the President next week; Provost advisory committee meeting took place last week and the two topics discussed including the study on the Career Center and you can read the report on the Career Center page and the other focused on the Civic Engagement Center that is slated to be opened in the Fall of 2016. Also briefly discussed was the recreation of a winter term; The F/S email transition team has been put on hold; Search for AVP Administration Technology has not been filled at this point as the internal candidate has withdrawn

IV. Treasurer's Report

**GR account we have \$648.90 out of our \$2k we began with**

V. Committee/Representative Reports

- a. HR Updates – Melanie Schaafsma **On Monday the search committee for the VP of Student Affairs will be meeting to decide on who will be brought in for airport interviews; a lot of AP postings are out there regardless of the hiring freeze; DeKalb reported did question the spending on search firms; down to the last 2 candidates for director of environmental and safety and an open forum for the Associate Dean in Dean of Students office**
- b. Academic Senate – Nikki Brauer **last senate meeting was canceled but subcommittees did meet and worked on aligning priorities with Educating Illinois which had not been done in the past. The exercise will be continued next week. Nikki will be gone next week and looking for another AP council member to sit in her place next Wednesday from 7p-9p**
- c. Campus Communications Committee – Ryan Denham **Next Friday at 9am the committee will host a coffee hour which will focus on archives ; letter to BOT has been prepared to present next Friday to BOT; the report focused on the budget; BOT will vote next Friday on turning the former Rambo House into a sitting place/green space**
- d. Foundation – Christine Buckner **met with VP Vickerman prior to the AP meeting; gearing up for 2016 campaign launch; Foundation Board meeting will meet on 2/26 and Christine will prepare remarks if asked by board on what AP is doing. And will be looking into what committee on the board she will sit on.**
- e. Awards – Rachel Caracci **No report**
- f. Elections – Emily Vigneri **Alex reported that Derek Story was reached out to to identify eligible candidates**
- g. Programming – Brown bag update **Schedule for 11:30-1pm for March 30<sup>th</sup> in the Spotlight Room; council will be prepared to talk about who they are and what role we play in at the AP to share; Alex will include in the University Calendar**
- h. Communications—Matt Keegan and Stephanie Duquenne **Monthly enews has been redesigned a bit to add some focus on socials**
- i. Scholarship – Ron Gifford **no report**

VI. New business Alex's last day as an ISU employee will be Friday February 26<sup>th</sup>; Ron Gifford will take over Alex's President duties

VII. Adjournment Rachel 1<sup>st</sup>; Matt 2<sup>nd</sup>

NOTE: If you cannot attend the meeting, please contact Alex at 8-7108 or [ajskorp@ilstu.edu](mailto:ajskorp@ilstu.edu).

Secret word(s): Sad Day