



Members Present: Bridget Reeland, Amy Secretan, Megan McCann, Kevin Goffard, Derek O'Connell, Derrek Drenckpohl, Hope Miller, Jamie Sennett, Rachel Kobus, Tal Parmenter, Emily Nafziger, Chris Roberts, Melanie Fata, Chelley Jackson, Mike Regilio, Julie Navickas

Members Excused: Elizabeth Chupp, Nora Atkins

Speakers:

1) Review of Agenda

A motion to approve the agenda by Jamie, seconded by Hope. The agenda was unanimously approved.

2) Approval of Minutes:

A motion to approve the minutes by Chris seconded by Emily. The minutes were unanimously approved.

3) New business

• **Returning to Campus Discussion**

▪ **HR Updates/Resources – Melanie**

Melanie shared with Janice Bonneville the ideas that were discussed at our last AP Council meeting for transitioning employees to working on campus and providing guidance and support for supervisors when we return to campus. Employees and supervisors should continue to check the weekly COVID updates for more information. Planning efforts for summer and the 2021-22 academic year continue and will be communicated to the campus, as appropriate.

▪ **Work-From-Home Committee Updates – Jamie and Derrek D.**

They had their first meeting which was very informative. Their task is to revise the Work-From-Home policy and if there are too many revisions they might start over. HR took our comments very seriously and everything is under consideration. They hope is to have a policy available for review by the end of April and then have a new policy in place by June 30th. This does not have to go through Academic Senate.

• **Transition Reports**

Bridget posted a document in Teams. These reports are for those leaving their role and for all Council members to make comments about their experience on council. This is to keep records year-to-year. We will use this annually to review at one of our meetings. This will help ensure a smooth transition.

• **Constitution Review**

There is a committee that reviews the constitution every year. Bridget asked if we should take a little bit of the constitution and review during our council meetings. Bridget motioned to have an initial review take place in the Council meeting because no major changes are anticipated. Any major changes that may be proposed which would need in depth discussion would continue to be addressed through the convening of a Constitution Committee. Jamie seconded the motion, and the motion passed unanimously.

• **Brainstorming Topics List**

- How do we communicate information out to other APs
- Increasing visibility of APs on campus
- Increase representation on Senate
- Monitor HR updates related to AP transitions
- AP engagement/programming
- Timely committee work (i.e., awards, scholarship, elections, etc.)
- Workplace flexibility
- Creating space, opportunities, and programming to discuss and generate new ideas regarding Diversity, Equity, and Inclusion

4) Chair Remarks – Liz Chupp

- Meeting with the President: next meeting is on March 24th
- Presidential Search: no updates at this time
- OEOA Director search: only one finalist; shared governance session scheduled on 3/15 from 10:45 – 11:15am via Zoom (see calendar invite). Would encourage all who are able to attend!
- Faculty/Staff Appreciation Program & Awards ceremony: scheduled for 3/25 at 2:00pm via Zoom. Awards ceremony will include our AP awards. We'll plan to have a shortened meeting on this date, and I would encourage all who are able to attend!
- Bridget mentioned that Doris Houston is coming to present at our meeting on April 22nd.

5) Treasurer's Report – Amy Secretan – No Report

6) Human Resources Report - Melanie Fata

If anyone is interested in offering training sessions, please reach out to Lisa Mason or Shannon Regilio. OEOA open forums are on Monday, 3/15/21 from 9:30am – 10:30 am. Katy Killian will put out a news release with the zoom link. AP evaluations are currently underway and are recommended to be return to HR by May 1st. NTT evaluations are due by April 1st.

7) Representative Reports:

- **Academic Senate** – Chris Roberts
They had a speaker at their Finance and Planning meeting with a proposal for online education. This started in December 2018. This is to capture non-traditional students. The cost was between \$2 - \$3 million for salaries and start up. Over 10 years it would balance out to being about \$51 million. There was public comment about the Grad Student Workers Union. There were questions about the Engineering Program. Please see Chris' notes for full details.
- **Campus Communications Committee** – Liz Chupp – No Report
- **Foundation** – Emily Nafziger
They had a meeting on 2/26/21. There was a flood at Ewing Manor with due to a pipe that burst. Pat Vickerman said they are 75% to their goal for the year with most donor outreach being done via Zoom. The Redbirds Give Back campaign brought in over \$1.1 million. Please see Emily's notes for all details.
- **ISU Annuitants Association** – Tal Parmenter
 - Tal shared a link with us from UIC with the topic, Are SURS Pensions at Risk?
 - Due to the 2020 census and decreased Illinois population, Illinois will lose 1 congressional seat and 1 electoral vote. This will be finalized in September. However, the new redistricting is to be complete by June 30th.
 - SUAA is working to approve a new emergency rule on what to do when we are require3d to have an annual meeting, but we can't meet.

8) Committee Reports:

- **Awards** – Chelley Jackson – No Report
- **Elections** – Julie Navickas
Nominations will go live on Monday, March 15th in My Portal. Elections will take place beginning on April 5th.
- **Programming** – Megan McCann
 - Coffee Chat:** Student Engagement During A Pandemic
 - March 31, 7:45 am – 8:45 am, Zoom
 - Panel of speakers will present for about 35 minutes, then Q & A
 - I have sent an invite to Stuart and Narry with Civil Service.
 - Service:** School Street Food Pantry Drive-Thru Food Drive
 - Saturday, April 17, 9:00 am – 12:00 pm, Normal First United Methodist Church
 - We will be partnering with Civil Service Council for a service event with the School Street Food Pantry.
 - Three more volunteers needed for help the day of! Currently Megan and Jamie have signed up to volunteer.

Jamie mentioned that in April we will have Danielle Miller-Schuster and Bill Legett do a coffee chat and will provide and update on the BSC renovation and discuss their organizations chart. They will also let us know where everyone's offices are now due the changes with the renovation. A date has not been set yet.

- **Communication** – Rachel Kobus
She will be doing a Facebook event and post for the Food Drive. She has scheduled an email blasts and done the Facebook post for the Coffee Chat. There will be an email story about elections on 3/16 and 3/25. The newsletter will have all of this in there as well.
- **Scholarship** – Derek O'Connell
He met with the Executive Committee and Chelley to discuss the current Scholarship application and ways to improve it. He has revised it and simplified it. There is a new process and form that will be clearer for the applicant and for those that review submissions. All amounts given out will be the same. He is finalizing a rubric. The application will go live on April 1st. He will reach out to communications to put information in the newsletter.
- **Diversity and Inclusion Initiatives** – Kevin Goffard
They are working on finding a podcast and then we will discuss at a future meeting. He will have more information next week.

9) University Updates

10) Adjournment

A motion to adjourn the meeting by Emily, seconded by Amy. The motion was unanimously approved.

Next Meeting: Thursday, March 25, 2021 via Zoom

Respectfully Submitted:

Megan McCann

3/18/21