

Illinois State University
Administrative/Professional Council
1:15 – 3:00 pm; Thursday, March 9th, 2017
Spotlight Room, BSC

AGENDA

Attendance: Nikki Brauer, Hannah Mesouani, Heidi Verticchio, Zach McDowell, Susan Woollen, Jamie Neville, Rachel Carracci, Hope Fine, Stephanie Duquette, Christine Bruckner, Rachel Kobus, Ron Gifford

Excused absence: Melanie Schaafsma

- I. *Educating Illinois* Focus Discussion for council will be on March 9th during meeting
- II. Review of Agenda **no changes**
- III. Approval of Minutes **Heidi approves and Hannah 2nd**
- IV. Chair Remarks – Ron Gifford **no remarks**
- V. Treasurer’s Report-Heidi Verticchio **same no changes from last meeting**
- VI. Committee/Representative Reports
 - a. HR Updates – Melanie Schaafsma **not in attendance; no updates submitted**
 - b. Academic Senate – Nikki Brauer **senate didn’t meet last night only in subcommittees**
 - c. Campus Communications Committee –Heidi Verticchio **no report**
 - d. Foundation – Christine Buckner **council received the minutes from last board meeting**
 - e. Awards – Rachel Caracci **no report**
 - f. Elections – Jamie Neville **current members who are serving an abridged term due to a vacancy or a two year term will be retroacted to a three year term or if were elected to a two term, bumped to a two year term. This includes Hannah, who will now go into her 2nd year of a three year term as she was elected to a vacant position and Zach, Christine and Rachel Carracci will go into year two of a three year term as they were elected into a two year term. We will have 6 at large members open and the Campus Communication Committee open for election. Jamie will work on nomination form and will go out via email and voting will be on myilstu**
 - g. Programming – Stephanie Duquette
 - i. Save the date for Socials 4:30pm unless stated otherwise 3/31 Cheeks; 4/28 Western Tab and 5/19 Pub II
 - ii. Brown Bag updates
 1. Date needs set for Center for Community Engagement and Service Learning
 - iii. Service Opportunities-Christine
 1. ISU Child Care Center Director has invited 3 people per date to come read to the kiddos before naptime: March 22nd, March 29th, and April 5th from 12:25-12:45pm
 2. Scheduling and gathering materials to make cards for patients at Advocate BroMenn. **Next meeting bring supplies and meet in the spotlight room at noon to craft cards**

3. Habitat for Humanity – Booked. Anticipate new builds happening in August. Will check back then.

h. Communications—Rachel Kobus **no report**

1. **Christine reached out to Vince Cunningham but has not heard back as of yet**

i. Scholarship – Heidi Verticchio **no report**

VII. **New business Ron vetted changes/updates through council; a question has come up regarding the use of the word of continuous AP employee and serving on the council. HR has been made aware of this question and the thought is to leave the word continuous out of the constitution. HR will weigh in at next meeting. Elections has been reviewed and the terms and years of service on the council is being reviewed. It has been suggested to have all council members and reps from two year terms to a three year term limit. That means that Campus Communications, Awards and Foundation reps will be reps and members at large for three year terms. Section 6 of article 5 also needs to be addressed. What needs to be addressed is the situation of if a council member leaves, the next vote getter should be able to start fresh in a new term. The council will need to vote on these changes.**

VIII. Adjournment

NOTE: If you cannot attend the meeting, please contact Ron at 8-8298 or rmgiffo@IllinoisState.edu