



Members Present: Elizabeth Chupp, Megan McCann, Derek O'Connell, Derrek Drenckpohl, Chelley Jackson, Mike Regilio, Emily Nafziger, Kara Snyder, Nora Atkins. Kate Boutilier; *[Zoom: Derek O'Connell, Chelley Jackson, Nora Atkins]*

Members Excused: Amelia Noël-Elkins, Terry Jackson, Amy Secretan, Rachel Kobus, Tal Parmenter, Julie Navickas, Melanie Fata, Kevin Goffard, Jamie Sennett, Bridget Reeland

Guests Present: Troy Hinkel, attended and will officially join the Council in September.

Speakers:

1) Review of Agenda

A motion to approve the agenda was made by Mike, seconded by Kara. The agenda was unanimously approved.

2) Approval of Minutes:

A motion to approve the minutes was made by Megan, seconded by Derrek D. The minutes were unanimously approved.

3) New business

• **Elections - Executive Board:**

The following individuals were elected to their roles during the recent election: Megan (Chair), Terry (Vice-Chair), Kate (Secretary), and Amy (Treasurer). At this time, Megan began to facilitate the meeting.

• **Thank you for your service on AP Council (Julie and Kevin):**

Julie and Kevin will be rolling off Council, concluding their three-year terms. They will be given awards in appreciation of their service.

• **Children's Holiday Party: Information & Discussion (Liz and Megan):**

Liz and Megan met recently with Julie Barnhill and Narry Kim, both from the Office of the President, to discuss the university's annual Children's Holiday Party. Liz and Megan were asked to solicit feedback from Council on (1) the feasibility of hosting the event this year, in light of COVID-19; and (2) making this year's event more inclusive of other holidays. After discussion, the Council was in favor of offering the event this year, though with some potential modifications and/or contingencies (i.e., inviting Reggie Redbird, Gamma Phi Circus; not offering bounce house or high-contact activities). In addition, the Council discussed the benefits of a more inclusive event to allow for representation of other holidays that take place during the month of December, and to include potentially "grab and go" type craft items, the involvement of student organizations, and the utilization of additional university spaces, such as Braden Auditorium and the Brown Ballroom. In the past, Council's role with this event has been to coordinate & manage volunteers (previously as many as 100 volunteers, including those from the Wonsook Kim College of Fine Arts). Megan will provide this feedback to Julie and Narry, and will also connect with Stuart Palmer, chair of Civil Service Council. Megan will provide updates to Council. This event has previously been held in Horton Fieldhouse on the first Friday evening in December.

• **ISU Homecoming Parade: Information & Discussion (Emily):**

Beth, Civil Service Council, reached out to Emily recently to discuss plans for this year's Homecoming Parade. In the past, Council members have distributed bags to children on the parade route, prior to the start of the parade. These bags were branded with Civil Service Council and AP Council logos. After discussion, Council was in favor of participating in this year's Homecoming Parade, though with some potential modifications. Kara has agreed to serve as Council's representative for this event and will connect with Beth to discuss possibilities.

- **Council Vacancies due to AP to CS Transitions:**
Rachel, Jamie, and Bridget will be leaving Council due to transitioning to CS. One seat has been filled by Troy Hinkel who will start his term on 9/1/21. This will leave (2) open seats on Council for at-large members. The Executive Committee will meet to discuss how to approach filling these seats, such as with a special election (potentially to be held in September).
- **Committee Chair Vacancies: Elections, Programming, Communication, DEI:**
Mike volunteered to serve as Council webmaster, but the position of Communication Committee Chair will remain vacant. Derrek D. volunteered to serve as Elections Chair and will speak with Julie about responsibilities. Please let Liz or Megan know if you are interested in learning more about any of these chair positions, or if you have any questions.

4) Old business

Brainstorming Topics List

These items were generated from a Council brainstorming meeting last year. Council will brainstorm these items at our next meeting, with a special focus on the issues impacting APs on campus, which issues should be added to the list, how to proceed on these and other issues, and which items to “bring out” for further discussion and movement.

- How do we communicate information out to other APs
- Increasing visibility of APs on campus
- Increase representation on Senate
- Monitor HR updates related to AP transitions
- AP engagement/programming
- Timely committee work (i.e., awards, scholarship, elections, etc.)
- Workplace flexibility
- Creating space, opportunities, and programming to discuss and generate ideas regarding Diversity, Equity, and Inclusion

5) Chair Remarks – Liz Chupp

Megan and Liz met recently to discuss transition of duties. Liz has not yet met with President Kinzy in her capacity as AP Council Chair but met with her through her service on the Campus Communications Committee.

6) Treasurer’s Report – Amy Secretan

No formal report, but we believe to still be at full balance. Upcoming expenses will include the purchase of awards for outgoing Council members.

7) Human Resources Report - Melanie Fata

Melanie provided the following update via email.

From Lisa Mason, Director, Executive Search Services – Human Resources

Human Resources is excited to officially announce the implementation of our Search Advocate Program. We have modeled our program after the successful Oregon State University program and are welcoming the OSU program director as the trainer for our initial training workshop series. Please consider volunteering as a search advocate, supporting your team members who wish to volunteer, and/or using a search advocate for your searches after this September. More information can be found on our website: <https://hr.illinoisstate.edu/managers/hiring/search-advocate/> and questions can be directed to Lisa Mason (Immason@ilstu.edu, 438-7487).

8) Representative Reports:

- **Academic Senate – Amelia Noël-Elkins**
Derek O. volunteered to attend the Academic Senate meeting on 8/25/21 as Council representative, in place of Amelia. Megan will notify Amelia.
- **Campus Communications Committee – Liz Chupp**
The next Board of Trustees meeting will take place in October. This committee will meet in late September/early October. This year, the Academic Senate is the party responsible for drafting and reading the letter at the quarterly Board of Trustees meetings.

- **Foundation** – Emily Nafziger
Foundation will meet again in October.
- **ISU Annuitants Association** – Tal Parmenter – No Report

9) Committee Reports:

- **Awards** – Chelley Jackson
Chelley will update the nomination forms for Council awards. Nominations will open at the end of September.
- **Elections** – Julie Navickas
Derrek D. volunteered to serve as Elections Chair. Thank you to Julie for facilitating the recent elections!
- **Programming** – Megan McCann
We are looking for a new Programming Chair. Megan summarized the role. If you want to take over this role, or if you have any questions, please reach out to her.
- **Communication** – Rachel Kobus
Mike has volunteered to serve as webmaster. The Communication Chair position will remain vacant. If anyone has interest in this role, or if you have questions, please reach out to Rachel.
- **Scholarship** – Derek O'Connell
Scholarship awards have been settled, winners have been notified, and scholarships have been approved. Distribution of funds will take place at the beginning of the semester. Derek will begin recruiting committee members in the spring.
- **Diversity and Inclusion Initiatives** – Kevin Goffard
Kevin is rolling off Council, so the DEI Committee Chair position will be vacant. A conference with a focus on DEI efforts will take place this fall.

10) University Updates

Megan thanked Liz for going above and beyond in her role as Council Chair. She looks forward to continuing the momentum!

11) Adjournment

A motion to adjourn the meeting was made by Emily, seconded by Derek O. The motion was unanimously approved.

Next Meeting: Thursday, August 26, 2021 via Zoom or in-person (DeGarmo Room 551)

All meetings will take place in DeGarmo Room 551 through December (with a Zoom option). The meeting invitations will be updated.

Respectfully Submitted:

Kate Boutilier
8/16/21