



Members Present: Kate Boutilier, Elizabeth Chupp, Derrek Drenckpohl, Melanie Fata, Troy Hinkel, Chelley Jackson, Terry Jackson, Megan McCann, Emily Nafziger, Amelia Noël-Elkins, Derek O'Connell, Tal Parmenter, Mike Regilio, Amy Secretan

Members Excused: Nora Atkins, Kara Snyder

Guests Present:

Speakers:

1) Approval of Agenda

A motion to approve the agenda was made by Mike, seconded by Liz. The agenda was unanimously approved.

2) Approval of Minutes

A motion to approve the minutes was made by Derek O., seconded by Amelia. The minutes were unanimously approved.

3) New business

• **Leader's Circle Debrief – information & discussion (All)**

The Leader's Circle event was held on Friday, September 17. Council members who attended provided reports on the event. Amy will scan in a copy of the Pillars of Progress resource that was shared and will upload it to the Council Teams site. Council will revisit this at a future meeting for a full brainstorming session to identify and discuss next steps.

• **Survey to APs Regarding Remote Work Policy / Workplace Flexibility**

Derrek D. provided Council with context surrounding an idea to survey APs about the remote work policy / workplace flexibility. Council will continue this discussion at the Thursday, October 14 meeting.

• **Outreach to AP Groups (e.g., Admissions, Academic Advising Council) to Discuss Survey – discussion (Terry)**

Terry provided Council with context surrounding performing outreach to groups of AP employees, such as Admissions, and the Academic Advising Council. This discussion item was tabled for a future meeting. Troy will submit a ticket to update the alias for the AP Council email address, so that current Executive Committee members will receive the emails.

• **2020 AP Survey Executive Summary – information & discussion (Terry)**

Terry developed an executive summary for the 2020 survey to AP employees. A copy of this summary was posted to the Council Teams site. Council members are encouraged to review the document and to submit any feedback via Teams. This item supports our goal of improving communication efforts to APs on campus. Council previously discussed referencing survey results in upcoming communication efforts, such as through the monthly newsletter or a mass email. Fantastic effort by Terry!

4) Old business (2021-2022 List)

If you think of anyone that could speak at an upcoming meeting about any of these items, please contact Megan or Kate.

Brainstorming Topics List (On-going)

- Improve communication efforts to APs on campus
- Increase visibility of APs on campus
- Increase representation on Senate
- Monitor HR updates related to AP transitions
- Continue AP engagement/programming
- Remote Work Policy / Workplace Flexibility
- Create space, opportunities, and programming to discuss and generate ideas regarding Equity, Diversity, and Inclusion
- Develop annual survey for APs and communicate out efforts taken on actionable items

- Discussion about Future Partnerships with CS Council

5) Chair Remarks – Megan McCann

Graduate Director Search Committee: Terry Noel was selected as AP representative for this search committee.

Meeting with President Kinzy: Megan met with President Kinzy on Wednesday, September 22. She is scheduled to meet again on Wednesday, October 27. Please let Megan know of any items you would like her to take to this meeting.

Reception with President Kinzy: Narry Kim sent out an invitation to AP and CS Council members inviting them and a guest to an outdoor reception at President Kinzy's residence on Tuesday, October 19.

Coffee on the Quad Collaboration Opportunity with CS Council: Stuart and Megan discussed how to raise awareness of both councils. A short conversation took place. Council will discuss via Teams chat additional details, including a vote for approval on funds for this event.

6) Treasurer's Report – Amy Secretan

No report.

7) Human Resources Report – Melanie Fata

Melanie will be leaving Illinois State University for a position at Illinois Central College. Her last day at the university will be Friday, October 8. She will provide updated contact information via Teams, and arrangements will be made to order and send her her plaque to acknowledge her service to Council. Interim replacement for HR liaison to Council will be Derek Story. Derek will attend our next meeting.

8) Representative Reports

- **Awards** – Chelley Jackson

Chelley will be meeting next week with CS representative to set dates for award nominations. Awards are promoted jointly through AP Council and CS Council.

- **Academic Senate** – Amelia Noël-Elkins

Please see attached Amelia's full report.

- **Campus Communications Committee** – Liz Chupp

CCC met this morning. Liz will post a committee update in Teams.

- **Foundation** – Emily Nafziger

Ewing Advisory Committee met on September 20, 2021. The new committee chair is Mary Ann Webb. The updates were predominantly positive. Expenses last fiscal year all came in under budget except for repairs and maintenance due to the water line break. Luckily, insurance covered the bulk of the cost of the repairs. Operations revenue for this year has already exceeded last year's total and there are weddings booked August 22 through October 9. They just finished a 3-month project painting all of the exterior timbers. The concrete was all sealed, too. They're also nearing the end of a 10-year plan developed in 2014 to restore the home. Over \$900,000 has been spent to date on restoration and necessary maintenance. Once the plan is complete, however, regular maintenance should maintain the home.

- **ISU Annuitants Association** – Tal Parmenter

ISUAA president Gail Lamb, VP John Walker, and state director Larry Alferink met with President Kinzy on July 29. They had an excellent meeting and acquainted her with ISUAA. It was noted that a state retirement system is a new experience for Pres. Kinzy. The ISUAA Holiday Luncheon on Dec. 1 will be held in person in the Old Main Room of the Bone Student Center. University policy on masks and vaccinations that is in effect at that time will be observed. Watch for details to be announced. ISUAA will have an entry in the Homecoming Parade. Neil Gridley will arrange for car with ISUAA placards and candy throwers. We are advised that candy will be allowed. Current membership of ISUAA stands at 1,120 members.

9) Committee Reports

- **Elections** – Derrek Drenckpohl – No Report
- **Programming** – Terry Jackson and Tal Parmenter (October)
A virtual coffee hour event is being planned for late October. Speaker options include Dr. Christa Platt, Multicultural Center, and a representative of Human Resources to speak to the Wellness Time employee benefit. Council discussed adjusting start time to 8:15 or 8:30 a.m.
- **Communication** – Kate Boutilier
No formal report. Will post committee update in Teams.
- **Scholarship** – Derek O'Connell – No Report
- **Equity, Diversity, and Inclusion Initiatives** – Amy Secretan
No formal report. Terry volunteered to serve on this committee.

10) University Updates

11) Adjournment

A motion to adjourn the meeting was made by Emily, seconded by Derek O. The motion was unanimously approved.

Next Meeting: Thursday, October 14th, 2021 / 1:15 pm – 3:00 pm / Center for Civic Engagement Conference Room and Zoom