



Members Present: Kate Boutilier, Nikki Brauer, Amke De Boes, Jeff Helms, Derek O'Connell, Melissa Ramirez-Osorio, Mike Regilio, Amy Secretan, Derek Story, Heidi Verticchio

Members Excused: Wilma Bates, Shannon Darling, Katy Strzepek, Kate Weiser

Members Joining via Zoom: Marci Rockey, Kara Snyder, Mandy Webster

Guests Present: Andy Newton, Redbird Athletics

Speakers:

1) Approval of Agenda

A motion to approve the agenda was made by Mike Regilio, seconded by Jeff Helms. The agenda was unanimously approved.

2) Approval of Minutes

A motion to approve amended minutes was made by Derek O'Connell, seconded by Melissa Ramirez-Osorio. The minutes were unanimously approved.

3) New business

- **Agenda items for AP and CS Chairs Meeting with President Tarhule (standing item)**
- **Updates on AP/CS Staff Council Merger (Amy)**
 - Met yesterday as a working group. Developed a timeline of items and things to work on.
 - Would like to work on a different component of the Staff Council each month and communicate out updates to AP and CS staff. This can help us stay on task while allowing opportunities for feedback throughout planning process.
 - March: Intro of purpose, background, summary of proposal. Letting them know we will be seeking feedback.
 - April: Reasons and history of work so far on merger
 - May: Structure Part I (membership, exec board, breakdown of classifications)
 - June: Respond to feedback
 - July: Break
 - August: Structure Part I (sub-committees)
 - September: Ext rep
 - October: Respond to feedback
 - November & December: Call for official vote and results hopefully carrying us forward
 - Working group meets again February 14. If anyone would like to be involved, let Amy know.

4) Old business (2023-2024 List)

Brainstorming Topics List (On-going)

- Staff compensation/salary (salary compression, equity, and counteroffers)
- Review of Master Plan
- Pedestrian safety
- Town/Gown assessment
- Faculty/staff release time policy for civic engagement
- Connected issues relating to visibility, communication, programming
- Develop systemic process for programming events
- Advanced planning and sharing of ideas across divisions for flexible work in summer months
- Staff Survey results
- AP/CS Council Merger

5) **Chair Remarks** – Amy Secretan
Met with President Tarhule this morning.

6) **Treasurer's Report** – Heidi Verticchio
Balance is \$1,594.30

7) **Human Resources Report** – Derek Story

Exec Searches Current:

- **WKCFA Dean** - Candidates on campus between January 29 – February 9
 - 1:30 – 2:30 each day in the Prairie Room (BSC)
 - Monday, January 29
 - Tuesday, January 30
 - Wednesday, January 31
 - Thursday, February 8
- **President** - Candidates on campus between February 19 – March 1

Personal Plus - PPT is now visible for employees in iPeople - questions as supervisors or as employees back to that site, usage has already been reported for first cycle. Anecdotally hearing for multiple intended purposes - please keep in mind departmental/team operational necessity and minimum staffing levels should continue to be reported as available to hrbenefits@ilstu.edu

News & Notes - Article should be in Report this Tuesday. Updates on efforts and policy changes

Savings updates - an email notice regarding the 403b fund lineup changes for Fidelity and TIAA participants will go out on Friday. The email will contain the specific information regarding what funds are changing as well as provide opportunities to meet with representatives from the vendors for individual discussion. The changes take effect on 3/1

8) **Representative Reports**

- **Awards** – Wilma Bates
We are prepared for the founder's day awards. The awardees have been in contact with Presidential Events and are all planning on being in attendance.
- **Academic Senate** – Jeff Helms
See attached notes from Jeff.
- **Campus Communications Committee** – Melissa Ramirez-Osorio
CCC will meet on Jan 29 and Feb 12 for the BOT Feb 16 meeting.
- **Foundation** – Heidi Verticchio – **No Report**
- **ISU Annuitants Association** – Nikki Brauer
They were happy with article that Kara and Nikki created to promote membership.

9) **Committee Reports**

- **Elections** – Marci Rockey
Do we need disclaimer for upcoming elections in light of proposed Staff Council? Last year, we moved forward business as usual with elections because we did not know how long the merger process was going to take. Can reassess as we get closer.
- **Programming** – Amke De Boes

February (Wednesday, February 28, 12-12:45p): Yoga at Student Fitness Center. We can have a maximum of 25 participants. Cost is \$45. Invoice will be sent to Heidi.

March (Wednesday, March 6 or March 20, 12-1p): Women in Leadership event (similar to last year). Potentially STV 401 and A to Z Catering. Will promote to AP staff, but will not exclude other registrants. Does Council support ordering lunch? This was probably our most expensive event last year. Send Kara any ideas for panelists. One suggestion is Dr. Cara Rabe-Hemp, Associate Dean, CAST.

April (TBD): Discussing a drive-thru food drive for School Street Food Pantry (similar to last year).

- **Communication** – Kara Snyder – **No Report**
- **Scholarship** – Derek O’Connell
Mike, Amke, Kate W., Kate B. will serve on committee. Will discuss any changes that may need to be made with regards to the application. Will communicate information in April.
- **Equity, Diversity, and Inclusion Initiatives** – Amy Secretan
EDI Leader’s Circle was rescheduled to March 21 to allow more time for planning. More information to come. Amy was planning to attend, but conflicts with priority registration, so may no longer be able to attend. Tentative on her calendar.

Contacted Dr. Byron Craig, interim Chief Equity and Inclusion Officer, regarding Staff Success Survey results. Not ready yet due to the transition in roles, but he will follow up with Amy in a few weeks.

Amy was invited to attend a Listening Session with Illinois Housing Development Authority to discuss housing needs in Bloomington-Normal. They recorded the session. IHDA staff understand what is going on; hope it will be a long-term conversation. Solutions unknown. Amy will share the recording and any updates she receives.

10) University Updates

11) Adjournment

A motion to adjourn the meeting was made by Heidi Verticchio, seconded by Melissa Ramirez-Osorio. The motion was unanimously approved.

Next Meeting: Thursday, February 8, 2024 / Zoom or STV 140

NOTE: Volunteer is needed to take minutes at Thursday, February 8 meeting!