



**Members Present:** Kate Boutilier, Shannon Darling, Amke De Boes, Jeff Helms, Derek O'Connell, Mike Regilio, Marci Rockey, Amy Secretan, Mandy Webster

**Members Excused:** Melissa Ramirez-Osorio, Kara Snyder, Katy Strzepek, Heidi Verticchio, Kate Weiser

**Members Joining via Zoom:** Nikki Brauer, Derek Story, Wilma Bates

**Guests Present:** Andy Newton, Athletics

**Speakers:**

Dr. Doris Houston, Chief Equity & Inclusion Officer, Campus Inclusion Survey (student results; **2:00 p.m.**)

**1) Approval of Agenda**

A motion to approve the agenda was made by Jeff Helms, seconded by Shannon Darling. The agenda was unanimously approved.

**2) Approval of Minutes**

A motion to approve amended minutes was made by Derek O'Connell, seconded by Shannon Darling. The minutes were unanimously approved.

**3) New business (Guest Speakers)**

- **Agenda items for AP and CS Chairs Meeting with President Tarhule (standing item)**

Tabled due to time.

- **AP/CS Council Merger Updates (Amy and Derek O.)**

Amy and Derek O. met yesterday. Informational roundtables have been scheduled. Goal is to have (3) information stations about the items; a Welcome station; and then volunteers floating/walking around the stations. They have identified a point person for each station but would be nice to have more than one person available for each. Not sure we are going to need sign-up sheets. If you are available and would like to come, please do so. We would love to see as many of you as possible. You do not need to have a specific role if you can attend.

Will condense historical information about the merger into talking points that those attending can review and take with them. There will be more detailed versions available for those staffing the tables. Thank you to Derek for developing the historical information! Next steps are printing & distributing materials and creating online survey information to collect feedback and questions. Will also make sure information is available electronically for those unable to attend. Will need to make clear in the survey that we are seeking further thoughts and suggestions, especially concerning the structure of the Council. We have a model now and a plan to move forward, but these details can be changed before/after the Council is established.

- **Campus Inclusion Survey (Dr. Doris Houston, 2:00 p.m., via Zoom)**

Dr. Houston presented results from student survey, Campus Inclusion Survey. Working with UMC on graphics. Anticipate results being accessible on Campus Inclusion Survey website in the coming weeks.

**4) Old business (2023-2024 List)**

**Brainstorming Topics List (On-going)**

- Staff compensation/salary (salary compression, equity, and counteroffers)
- Review of Master Plan
- Pedestrian safety
- Town/Gown assessment
- Faculty/staff release time policy for civic engagement

- Connected issues relating to visibility, communication, programming
- Develop systemic process for programming events
- Advanced planning and sharing of ideas across divisions for flexible work in summer months
- Staff Survey results
- AP/CS Council Merger

5) **Chair Remarks** – Amy Secretan  
Has not met since last meeting.

6) **Treasurer's Report** – Heidi Verticchio  
Balance \$2,000.

7) **Human Resources Report** – Derek Story – No Report

8) **Representative Reports**

- **Awards** – Wilma Bates  
Nomination forms are now live. Deadline to submit nominations is Friday, November 10. Think about colleagues you would like to nominate.
- **Academic Senate** – Jeff Helms  
See notes and materials from Jeff.
- **Campus Communications Committee** – Amy for Melissa  
Met beginning in October to discuss proposed changes that the Rules Committee is wanting to make to the structure of the CCC. They propose equal representation – 3 staff members, 3 students, 3 faculty members serving. Currently, only one student serves on CCC. Amy updated Martha and spoke with Quanisha about supporting the proposal. Believe this is a good thing to support, especially with faculty unionizing. Equitable representation is a good standard to set. Notified Chair, Rules Committee, that we are in favor of this change in the structure. The change would go into effect next year. May need to revisit CCC representative role for upcoming elections in the spring, but the change will not impact Melissa's term this year nor the current structure of CCC.
- **Foundation** – Heidi Verticchio  
Foundation Report from 10.13.23:  
Using new OnBoard platform for all materials and communications. Each foundation member will get an additional specific email for this role.

Tarhule: Highlights of enrollment, retention, graduation numbers. Focused and intentional on student success. A few comments about academic programs, curriculum and space -- matching the needs of the demand. Campus renovations. Also working on next strategic plan which will be implemented next year, plan to go to BOT with this in May for approval for 2024 start.

Fielded ?s about the success of last strategic plan, unionization of faculty, enrollment (39% of freshman are legacy in comparison to 16% at U of I).

Darren Tillis: New BOT rep. No report.

Jeri Biggs gave brief report on Athletics. Wilma Bates is the new advancement person for them. Also trying to do a significant amount of community outreach.

Pat: Implementing new system and platforms for better efficiency and tracking. Getting ready for the next new campaign. Would like scholarship dollars to get to students earlier in the semester. It's a very decentralized process, how can we work to get this money to students in January as opposed to April or May. Private donor scholarship funds to students has yielded a 91% graduation rate.

Fielded ?s about how to help students in need (red/white scholarship funds and other persistence funds, micro-loans from Provost office)

Committee Reports:

Thank-A-Donor Day and Stewardship Event. Requested attendance if possible to these events.

Meeting date change for October 2024.

- **ISU Annuitants Association** – Nikki Brauer  
Meets again in November. State Annuitants Association held an all-day meeting October 25.

## 9) Committee Reports

- **Elections** – Marci Rockey – No Report

- **Programming** – Amy for Katy and Kara

Excellent turnout this morning! We have a list of attendees, though there will be some additions. Discussed following up with those that attended to thank them for doing so and sharing information about upcoming events, roundtable discussions about the merger, etc. Amy will circle back with Kara and Katy. May have additional. Kara – do you think we should have some kind of follow-up with those that attended? Not sure what this would look like. Shannon, thank you for coming, here are some roundtable discussions we are going to have, list of events. Council liked this. Amy will circle back with Kara and Katy.

We have narrowed down a list of dates and potential locations for Cookies & Cocoa event. Will share more details when confirmed.

[Katy update via email]: We are set to have two merger events and a cocoa event. The dates for cocoa event are being discussed, but it is intended to be a thank you event and not a “holiday” one. CS wanted to be sure it would not be viewed as a holiday event. Once the date is set, we will send an update, but we are hoping for mid-November.

- **Communication** – Kara Snyder

Members are always welcome to send Kara news items. We will have a newsletter in November, and then hold everything else until spring semester.

- **Scholarship** – Derek O’Connell – No Report

- **Equity, Diversity, and Inclusion Initiatives** – Amy Secretan – No Report

## 10) University Updates

## 11) Adjournment

A motion to adjourn the meeting was made by Mike Regilio, seconded by Nikki Brauer. The motion was unanimously approved.

**Next Meeting:** Thursday, November 9, 2023 / [Zoom only](#)

**Note:** Will be welcoming Janice Bonneville & Kelly Walker, HR: and Chris Roberts, PRPA, and Strategic Planning Task Force Members