



## March 27, 2025 Meeting Minutes 1:15pm, Zoom and DeGarmo 551

**Members Present:** Amke De Boes, Daniel Freburg, Jeff Helms, Mike Regilio, Amy Secretan, Kate Weiser, Derek O'Connell, Heidi Verticchio, Shannon Darling, Katy Strzepek

**Members Excused:** Melissa Ramirez-Osorio

**Members Joining via Zoom:** Marci Rockey, Paisley Hartman, Mandy Webster, Cindy Lotz, Nikki Brauer

**Guests Present:** Eric Hodges and Aaron Woodruff

### Speakers:

- **Approval of Agenda**
  - Motion: Shannon
  - Second: Derek
- **Approval of Minutes (2/27/2025)**
  - Motion: Katy
  - Second: Amke
- **New business**
  - **Safety Conversation**
    - Building Emergency Liaison – moving from safety planning within units to safety planning within buildings.
    - Fire Extinguisher Training off Raab Road at Environmental Health and Safety – no cost to employees. AED training does have a cost - \$25 per person. Stop the Bleed kits now located within the AED cabinets. Environmental Health and Safety also offers training on bleed kits.
    - Suggestion to Eric Hodges was to send out an email every semester or year with all the info we would need or new employees need – building emergency contacts' info.
    - Challenge with panic buttons – they don't tell emergency services what's happening, so a lot of people will show up very quickly. The blue light on your phone doesn't show where you are within buildings and it calls ISUPD. Our county does have texting 911 if needed.
  - AP Senate Rep – 2 people interested. Amy creating and sending a quick form out to vote.
  - Amy and Heidi Meeting with CS and Provost's Office:
    - There are two money questions we need to answer as a council:
      - What are committees planning to use funds for this year, and how much do they anticipate spending? I know that we will have about \$200 that will be used to pay for the Cocoa event (we haven't been billed yet). We will have a cost of around \$375 if 5 members roll off the council and we purchase awards. This will leave about \$1100.
      - We also probably need to revisit the idea of doing some kind of end of year celebration. Probably not time to do the carnival type thing we had talked about, but perhaps we do something else. Thoughts?
      - Also, we will need to have a council discussion on the future budget.
- **Old business (2023-2024 List)**  
**Brainstorming Topics List (On-going)**

- Staff compensation/salary (salary compression, equity, and counteroffers)
  - Review of Master Plan
  - Pedestrian safety
  - Town/Gown assessment
  - Faculty/staff release time policy for civic engagement
  - Connected issues relating to visibility, communication, programming
  - Develop systemic process for programming events
  - Advanced planning and sharing of ideas across divisions for flexible work in summer months
  - Staff Survey results
  - AP/CS Council Merger
- 
- **Chair Remarks** – Amy Secretan
    - Deferred
- 
- **Treasurer's Report** – Heidi Verticchio
    - See new business
- 
- **Human Resources Report** – Cindy Lotz
    - Pro Dev events coming up. See HR website. LinkedIn Learning has asynchronous options.
    - Sick Leave Bank open – April 3-14.
    - Health Alliance – no new information. Coverage will go through current contract year. Anyone on Health Alliance will have to make a new selection during Open Enrollment or they will automatically be defaulted to QHCP HMO.
    - Searches – AVP and AP on campus interviews start next week. Candidate info going out 24 hours before open forums.
- 
- **Representative Reports**
    - **Awards** – Melissa Ramirez-Osorio
      - No updates
    - **Academic Senate** – Jeff Helms
    - **Campus Communications Committee** – Amy Secretan
      - No report
    - **Foundation** – Heidi Verticchio
      - No report
    - **ISU Annuitants Association** – Nikki Brauer
      - No report
- 
- **Committee Reports**
    - **Merger Working Group** – Amy Secretan & Derek O'Connell
      - Idea was floated to hire a consultant to help with the merger and the development of the constitution and bylaws – out of CS Council budget.
    - **Elections** – Marci Rockey
      - We have one nomination so far. Nominations close tomorrow (3/28).
    - **Programming** – Katy Strzepek & Amke De Boes
    - **Communication** – Mandy Webster
      - No report

- **Scholarship** – Derek O’Connell
- **Equity, Diversity, and Inclusion Initiatives** – Amy Secretan
- **University Updates**
- **Adjournment**
  - **Motion: Derek**
  - **Second: Shannon**

**Next Meeting: April 10, 2025 / Zoom or DeGarmo 551**