



Members Present: Sheri Bettis, Kate Boutilier, Shannon Darling, Amke De Boes, Jeff Helms, Mike Regilio, Amy Secretan, Kara Snyder, Katy Strzepek, Heidi Verticchio, Kate Weiser

Members Excused: Wilma Bates, Nikki Brauer, Derek O'Connell, Melissa Ramirez-Osorio, Mandy Webster

Members Joining via Zoom: Derek Story

Guests Present:

Speakers:

1) Approval of Agenda

A motion to approve the agenda was made by Kate Weiser, seconded by Kara Snyder. The agenda was unanimously approved.

2) Approval of Minutes

A motion to approve the minutes was made by Mike Regilio, seconded by Jeff Helms. The minutes were unanimously approved.

3) New business

- **Agenda items for AP and CS Chairs Meeting with President Tarhule (standing item)**
 - Recommended to discuss Graduate Student Union updates. If they go out on strike, can a graduate student choose not to strike based on a contract? When would the strike be – early or late semester? What do we do to ensure there is no pressure on students who choose not to strike?
- **Welcome New Council Members (Amy); Sheri, Amke, Shannon, and Mike were in attendance**
 - Nikki Brauer
 - Sheri Bettis
 - Mandy Webster
 - Shannon Darling
 - Amke De Boes
 - Derek O'Connell, *returning*
 - Mike Regilio, *returning*
- **Appoint Academic Senate Rep (All)**
 - Jeff reviewed the responsibilities of this role. Amke expressed interest in this for the future and agreed to serve as a back-up for Jeff in upcoming year if needed. Council approved reappointing Jeff as AP representative to Academic Senate.
- **Appoint Webmaster Rep (All)**
 - Mike self-nominated to continue serving in this role for the upcoming year. Council approved reappointing Mike as Webmaster.
- **Executive Board Elections, 2023-2024 (Amy)**
 - Amy provided an overview of the Executive Board positions and each member spoke about their role. Elections will take place in late July. Please reach out to any of the following if you would like to learn more:
 - Amy Secretan, Chair
 - Mike Regilio, Vice-Chair
 - Kate Boutilier, Secretary
 - Heidi Verticchio, Treasurer

4) Old business (2022-2023 List)

Brainstorming Topics List (On-going)

- Staff compensation/salary (salary compression, equity, and counteroffers)

- Review of Master Plan
- Pedestrian safety
- Town/Gown assessment
- Faculty/staff release time policy for civic engagement
- Connected issues relating to visibility, communication, programming
- Develop systemic process for programming events
- Advanced planning and sharing of ideas across divisions for flexible work in summer months
- Staff Survey results
- AP/CS Council Merger

5) **Chair Remarks** – Amy Secretan

Amy's next meeting with President Tarhule will be in early June.

6) **Treasurer's Report** – Heidi Verticchio

\$149.63 balance. Balance does not roll over. Council approved spending these funds. Discussed using them to purchase books for Council members to participate in EDI summer reading. Katy will provide a list of book titles. Also discussed ordering blank name tags and pens or markers.

7) **Human Resources Report** – Derek Story

Derek is looking for 1-2 volunteers from AP Council to serve on Team Excellence Award committee. He reviewed major responsibilities and time commitment. Amy and Katy are willing to serve.

Benefits Choice Period through May 31 - <https://news.illinoisstate.edu/2023/04/benefit-choice-fair-and-upcoming-open-enrollment-period/>. Be sure to login and review your benefits program and your MCAP/DCAP. Good time to do some reviewing of all your benefits.

Remote Work - watch My.ilstu.edu for requests that might be stuck. Updating our records monthly.

Learning - June calendar being mailed to Deans, Directors, Dept. Heads between tomorrow and Tuesday. Feedback requested and survey to follow

Onboarding feedback? Onboarding of new AP was discussed with some new technology coming on board, and expectations were shared from the council for AP's, specifically those who might teach courses. The general expectations included access to resources early enough to plan for and include elements of student success.

8) **Representative Reports**

- **Awards** – Wilma Bates – No Report
- **Academic Senate** – Jeff Helms – No Report
- **Campus Communications Committee** – Melissa Ramirez-Osorio
On May 12, we had a great coffee hour with the Canvas team. We sincerely thank Dr. Rosie Hauck, Executive Director, Office of Advanced Technology Support for Faculty, Technology Solutions, and Dr. Anthony Piña, Chief Online Learning Officer/Director of Online Education for their presentation.
- **Foundation** – Heidi Verticchio – No Report
- **ISU Annuitants Association** – Heidi Verticchio – No Report

9) **Committee Reports**

- **Elections** – Kate Boutilier
Held two rounds of elections this spring to fill vacant at-large member seats. We elected or re-elected 7 Council members (2 returning). Welcome! Discussed moving nominations & elections back; received more nominations in May than we did in April.

- **Programming** – Katy Strzepek and Kara Snyder
Will be hosting a Staff Social with Civil Service Council on Friday, June 23 at Fiala Brothers.
- **Communication** – Kara Snyder
May newsletter went out Monday, May 22. Developing content for June newsletter, which will be sent out June 26. Kara will contact new Council members for upcoming AP Spotlights.
- **Scholarship** – Derek O'Connell – No Report
- **Equity, Diversity, and Inclusion Initiatives** – Amy Secretan
Amy, Katy, Derek S. attended student success thinktank recently that focused on barriers to student success and how different people/roles play into those barriers in positive and negative ways. It was not EDI-specific, but a lot of the issues came back to these areas. Had different voices at the table, aside from Deans and Chairs. Amy felt that student voices were missing. What are student barriers to student success? Will be helpful to hear from students directly about the barriers they face and how we can help dismantle those and help with those issues; and to incorporate feedback they have already received. Student success, retention, time to degree impacts all of us, regardless of role. Katy would love to see an action plan developed from this. Can be frustrating for students who share their ideas. Hopeful to get a synthesis of the discussion and recommendations and develop ways to carry those out. Nice to have more student input. She cited SGA's student resource/financial fair as an example.
- **Parking Advisory** – Mike Regilio – No Report

10) University Updates

11) Adjournment

A motion to adjourn the meeting was made by Jeff Helms, seconded by Kara Snyder. The motion was unanimously approved.

Next Meeting: Thursday, June 8, 2023 / Zoom or STV 140 (please note new location for June and July meetings)**

Summer 2023 meetings (June and July) are optional for new members.