



## August 22, 2024 Meeting Minutes 1:15pm, DeGarmo Hall 551

**Members Present:** Shannon Darling, Amke De Boes, Daniel Freburg, Paisley Hartman, Jeff Helms, Mike Regilio, Amy Secretan, Kate Weiser, Derek O'Connell

**Members Excused:** Katy Strzepek, Derek Story (joining late)

**Members Joining via Zoom:** Marci Rockey, Mandy Webster, Geno Hampton, Heidi Verticchio, Nikki Brauer

**Guests Present:** None

**Speakers:**

### 1) Approval of Agenda

Motion: Mike Regilio

Second: Derek O'Connell

### 2) Approval of Minutes (8/8/24)

Motion: Derek O'Connell

Second: Amke De Boes

### 3) New business

- Agenda items for AP and CS Chairs Meeting with President Tarhule (standing item)
  - President Tarhule confirmed for 1:15pm-2:15pm at Sept. 26 meeting. His assistant will reach out about 3 weeks prior for talking points. Council will compile talking points at first September meeting.
- College of Education Dean Search ongoing
- Chief Equity and Inclusion Officer search – interest form due to Amy by 9/9 to serve on search committee – open to any AP staff member.
- AVP for Finance search is happening now.
- Jeff asked about OEOA Director search that opened July 18. Amy had no updates.
- Merger Article 5 Draft (Derek O.)
  - First draft of discussion of main internal committees and their functions. New committee: employee concerns committee. This is the heart of what the staff council hopes to accomplish. Led by both AP and CS staff, includes subcommittees for each group. Other committees will remain largely the same – awards and scholarships will differ, and anything related to finances kept separate. Constitution review would be the responsibility of the council with co-chair leading the charge. Goal is for this to be complete next week to go out in September newsletter – Mandy will get back to us about deadline to get things in the September newsletter.

### 4) Old business (2023-2024 List)

#### Brainstorming Topics List (On-going)

- Staff compensation/salary (salary compression, equity, and counteroffers)
- Review of Master Plan
- Pedestrian safety
- Town/Gown assessment
- Faculty/staff release time policy for civic engagement
- Connected issues relating to visibility, communication, programming
- Develop systemic process for programming events

- Advanced planning and sharing of ideas across divisions for flexible work in summer months
- Staff Survey results
- AP/CS Council Merger

#### 5) Chair Remarks – Amy Secretan

- Amy met with President Tarhule on 8/22. Housing – things have been going better than expected and better than they'd hoped. They have students in temporary housing. Processing exemptions through the end of this week and can then move students out of temporary housing. Some students are leaving housing to leave ISU, but the majority are staying at ISU and living elsewhere. Cabinet is reporting no red flags.
- CS Chair asked about raises for this year – after 10<sup>th</sup> day, everyone meets to determine institutional revenue. Finalize expenses from last fiscal year. Determine financial aid awards. Then they review what is left to determine if they can provide meaningful staff raises. Mixed messaging regarding financial situation at ISU – President encouraged being aware of the higher education landscape broadly. This will be a topic during Presidential Forum on September 4<sup>th</sup>. CS and AP Chairs will be in attendance.
- Children's Holiday Party – 2019 budget received. AP and CS councils paid for portions of it, President's Office paid for the rest. Likely looking at higher cost now with inflation for comparable event.
- Ombudsman Search failed.
- October 30<sup>th</sup> – AP and CS Reception at President's House. Time TBD.

#### 6) Treasurer's Report – Heidi Verticchio

- Our balance is \$2000.00. We will have an expenditure of no more than \$200 for the Cocoa event with CS Council.

#### 7) Human Resources Report – Derek Story

- Changes are likely to come this fall that will restrict SURS annuitants to wait 26 weeks until rehire. More "'''' information expected this coming week in News and Notes section of the University Report and the HR web site. Policy changes are likely to be initiated this fall also.
- LinkedIn Learning use continues to increase and ISU will continue to partner with LinkedIn Learning for faculty, staff, and student/GA employees this fall.

#### 8) Representative Reports

- **Awards** – TBD
  - Need someone to take over awards.
- **Academic Senate** – Jeff Helms
  - First senate meeting on 8/27.
- **Campus Communications Committee** – Melissa Ramirez-Osorio, Geno Hampton
  - No report
- **Foundation** – Heidi Verticchio
  - No Meeting - No report.
- **ISU Annuitants Association** – Nikki Brauer
  - ISU Annuitants Association is hosting a Meet and Greet with President Tarhule on Wednesday, September 18<sup>th</sup>, 4:30 - 6:30 pm, Alumni Center. Appetizers and non-alcoholic beverages will be provided
  - Nikki needs someone to attend the next Annuitants Association meeting on Wednesday, September 11<sup>th</sup> from 2 - 4 pm at the Alumni Center. I will also need this individual to provide the report to the AP Council on 9/12.

#### 9) Committee Reports

- **Merger Working Group** – Amy Secretan & Derek O'Connell

- Meeting next week. Give Derek comments on article.
- **Elections** – Marci Rockey
  - No report
- **Programming** – Katy Strzepek & Amke De Boes
  - Coffee and Donut event – Brewing Excellence – Coffee with AP Council. October looking at pumpkin painting or something at Horticulture Center in October. Hot Cocoa event with CS – November 21 – Spotlight Room booked by Beth Porter.
- **Communication** – Mandy Webster
  - Posted Award winners to Facebook. Lining up spotlights. Mandy going through web update training.
- **Scholarship** – Derek O’Connell
  - Scholarship winner article posted on FB. Will likely get committee together to think through changes to application this semester.
- **Equity, Diversity, and Inclusion Initiatives** – Amy Secretan
  - No update

## 10) University Updates

- Be careful with traffic!

## 11) Adjournment

- Motion: Jeff Helms
- Second: Shannon Darling

**Next Meeting: Thursday, September 12, 2024 / Zoom or DeGarmo 551**